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BANK OF GHANA

INVITATION FOR TENDERS (IFT)

NOTICE NO. BG/GOV/SEC/2026/47

NATIONAL COMPETITIVE TENDERING

1. The Bank of Ghana (BoG) intends to apply part of its budgetary allocation to fund eligible payment under the contract as indicated below:

BRIEF DESCRIPTION OF THE PACKAGE ITEM

No.	Package Name	Package Number	Tender Deadline /Opening Date and Time	Cost of Tender Document	Place of Tender Submission and Opening
1	Purchase of Asset Tagging Printers and Accessories	GR/BOG/GD/NCT/00105/2026	9th December 2026 at 11:00 am prompt	GHS 500.00	The Bank of Ghana Bank Square 42 Castle Road 8th Floor, Tower Block Procurement and Transport Department, Conference Room.

2. The Bank of Ghana invites sealed Tenders through National Competitive Tendering from eligible suppliers for the Procurement of the above-mentioned item. Tendering will be conducted in accordance with the National Competitive Tendering (NCT) Method of procedures as

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specified in the Public Procurement Act, 2003 (Act 663) as amended and the guidelines of the Public Procurement Authority of the Republic of Ghana.

3. Interested eligible tenderers may obtain further information and inspect the Tender documents at the address **(i)** below from the date of tender invitation between the hours of **09:00am to 4:00pm from Monday to Friday** (excluding holidays).

4. Tenderers shall submit their tenders with the following eligibility documents.

   i. Valid Business Registration Certificates/Certificate of Incorporation;
   ii. Valid Ghana Revenue Authority (GRA) Tax Clearance Certificate;
   iii. Valid Social Security and National Insurance Trust (SSNIT) Clearance Certificate;
   iv. Value Added Tax (VAT) Registration Certificate;
   v. Valid Public Procurement Authority (PPA) Suppliers Registration Certificate;
   vi. 2% Tender Security in the right amount from a reputable Bank in Ghana;

   Please note that all documents shall be valid at the time of **tender deadline/opening date and beyond**.

5. Interested suppliers may obtain a complete set of tender documents by paying a non-refundable fee of **Five Hundred Ghana Cedis (GH₵500.00)** to **Account Name** and **Number: Miscellaneous Income PL 52078** at the Banking Hall of Bank of Ghana, Accra or any of its branches in the country.

   The pay-in-slip should be submitted with an introductory letter from eligible Suppliers to: **The Head, Procurement and Transport Department, 8th Floor Tower Block, The Bank Square, 42 Castle Road, Accra**.

6. The number of copies of the Tender to be completed and returned shall be:
   i. One (1) set of Tender Submission (original) and Two (2) copies in a sealed envelope.
   ii. All Tenders must be accompanied by Tender Security in the right percentage as indicated above from a reputable Bank in Ghana.

7. Tenders shall be valid for a period of 180 days after deadline for tender submission.

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8. Tenders clearly marked with the package number must be deposited in the tender box at the address below on or before the stated closing date and time in the table above. Tenders will be opened in the presence of the Tenders' representatives who choose to attend immediately after close of tender.

9. **Late Tenders will be rejected.**

(i) Address for Tender Inspection and Purchase:

Bank of Ghana
Procurement and Transport Department
8th Floor, Tower Block
The Bank Square
42 Castle Road, Ridge
Accra-Ghana

(ii) Address for Tender Submission:

Bank of Ghana
Procurement and Transport Department
8th Floor, Tower Block
The Bank Square
42 Castle Road, Ridge
Accra-Ghana

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(SGD.)
AIMEE VYDA QUASHIE (MS.)
THE SECRETARY OF THE BANK

25TH November 2026