



Invitation for Tenders

BANK OF GHANA
NOTICE NO.BG/GOV/SEC/2024/29

NATIONAL COMPETITIVE TENDERING (NCT)

Bank of Ghana intends to apply part of its budget to fund eligible payments for:

PACKAGE NO. (GR/BOG/WK/0003/2025)

PROJECT NAME: INSTALLATION OF MECHANICALLY FIXED EXTERNAL WALL TILES AND ANCILLARY WORKS AT THE BANK OF GHANA SUNYANI BRANCH OFFICE

DELIVERY PERIOD: 6 MONTHS

BRIEF DESCRIPTION OF PROJECT

- i. Demolition works;
- ii. Installation of mechanically fixed wall tiles;
- iii. Installation of acoustic ceiling grid and tiles;
- iv. Painting works;
- v. Tiling works at the eatery;
- vi. Installation of kitchen cabinets;
- vii. Roof waterproofing works; and
- viii. Ancillary works.

IFT Issued on 9th January, 2025

1. The Bank of Ghana therefore invites sealed Tenders through **National Competitive Tendering (NCT)** for the Installation of Mechanically Fixed External Wall Tiles and Ancillary Works at the Bank of Ghana Sunyani Branch Office. Tendering will be done in accordance with the **NCT** procedure as specified in the Public Procurement Authority Act, 2003 (ACT 663) as amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.
2. Interested eligible contractors may obtain a complete set of Tender documents at the address below from **Mondays to Fridays** between the hours of **09:00 am to 4:00 p.m.** The document will be available from **9th January, 2025** for inspection and purchase. The Deadline for purchase of Tenders is **28th February 2025 at 4:00pm.**



3. The document shall be purchased in person on submission of a written application letter to the address below, and upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GHS500.00)** to account name and number: **Miscellaneous Income; PL 52078** at the **Banking Hall, Bank of Ghana - One Thorpe Road** or at **any of its branches in the country**.

The pay-in-slip should be submitted with an introductory letter from eligible contractors to the **Estate Office, 1st Floor CPC Building, General Services Complex, Bank of Ghana - Spintex Flowerpot Roundabout, Accra**.

4. All Tenders must be accompanied by a **Signed Tender Security Declaration**.
5. Tenders will be publicly opened in the presence of the Tenderers' representatives who choose to attend at the **Conference Room, 1st Floor - CPC Building, General Services Complex, Bank of Ghana – Spintex Road, Accra at 10.00am local time on 4th March 2025**. Late Tenders will be rejected.
6. Tenderers shall submit their tenders with the following documents:
- i. Certificate of Incorporation/Company Registration Certificate
 - ii. Valid Labour Certificate
 - iii. Valid Tax Clearance Certificate
 - iv. Valid SSNIT Clearance Certificate
 - v. Valid Ministry of Works and Housing Classification Certificate (minimum of D1, K1)
 - vi. Tender Security (Bond from a Reputable Insurance Company or a Guarantee from a Reputable Bank)
 - vii. Valid Public Procurement Authority (PPA) Registration Certificate
 - viii. Valid Board Resolution for Authorization to represent Company
 - ix. Information regarding any litigation, current or during the last five years, in which the Tenderer was/is involved, the parties concerned, the disputed amounts, and awards;
 - x. Total monetary value of construction works performed for each of the last five years not less than GH¢1,000,000.00/year;



- xi. Experience in works of a similar nature and size for each of the last five years, and details of work under way or contractually committed; and clients who may be contacted for further information on those contracts.

Please note that all documents shall be valid at the time of tender opening.

7. Tenders must be delivered to the address below on or before **10.00 am, 4th March 2025**. Completed tender document sealed in an envelope, bearing the Package Number should be addressed to:

**The Head
Corporate Management & Services Department
General Services Complex
Spintex Road, Accra**

8. Tenders shall be valid for a period of **180 days** after deadline for tender submission.

LOCATION FOR TENDER INSPECTION & PURCHASE

The Estate Office
Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flowerpot Roundabout
Tel: 0302-550500 ext. 7246/7238

LOCATION FOR TENDER SUBMISSION

The Estate Office Secretariat
Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flowerpot Roundabout
Tel: 0302-550500 ext. 7246/7238

9. There shall be a **Pre-Tender Meeting on 28th January 2025 at 10:00a.m.** at the address below;

Bank of Ghana Sunyani Branch Office in Sunyani – Bono Region.
23 Bank of Ghana Street, Ghana Post GPS: BS-0005-8357.

**(SGD.)
SANDRA THOMPSON (MS.)
THE SECRETARY**

8TH JANUARY, 2025