



BANK OF GHANA

INVITATION FOR TENDERS

NATIONAL COMPETITIVE TENDERING

NOTICE NO.BG/GOV/SEC/2024/21

1. **Bank of Ghana** (BoG) intends to apply part of its budgetary allocation to fund eligible payment under the underlisted contract as indicated below:

BRIEF DESCRIPTION OF TENDER

Package Number	Description	Delivery Period	Delivery Location
GR/BOG/TS/0019/2024	Structural Audit of 3-No. Duty Posts (Phase 1)	12 weeks after site handing over	Roman Ridge, Accra
GR/BOG/TS/0020/2024	Structural Audit of 3-No. Duty Posts (Phase 2)	12 weeks after site handing over	Roman Ridge, Accra
GR/BOG/TS/0021/2024	Structural Audit of 2-No. Duty Posts	12 weeks after site handing over	Labone, Accra

IFT Issued on: 19th August 2024

2. Bank of Ghana invites sealed Tenders through National **Competitive Tendering** for Structural Audit of Selected Duty Posts at Roman Ridge and Labone in Accra. Tendering will be done in accordance with the National Competitive Tendering Method (NCT) procedures as specified in the Public Procurement Act, 2003 (Act 663) as amended, and the guidelines of the Public Procurement Authority (PPA) of the Republic of Ghana.
3. Interested eligible tenderers may obtain further information and inspect the Tender document at the address stated below from **Monday to Friday** between the hours of **09:00am to 4:00pm** from **19th August 2024**. The Deadline for purchase of Tenders is **27th September 2024** at **10:00am**.
4. Tenderers shall submit their tenders with the following eligibility documents:
 - i. **Certificate of Incorporation/Company Registration Certificate**
 - ii. **Current Tax Clearance Certificate**
 - iii. **Valid SSNIT Clearance Certificate**
 - iv. **VAT Registration Certificate**



- v. **Tender Security (Bond from a Reputable Insurance Company or a Guarantee from a Reputable Bank)**
- vi. **Current Public Procurement Authority (PPA) Registration Certificate**
- vii. **Valid Board Resolution for authorization to participate in the Tender and to represent Company**
- viii. **Ghana Institute of Engineering Certificate for Consultancy Firm**
- ix. **Minimum of five (5) previous works of similar nature in the last five years and details of work under way or contractually committed; and contact of clients who may be contacted for further information on those contracts.**

Please note that all documents should be valid at the time of **tender opening**.

5. The tender documents shall be purchased in person on submission of a written application letter to the address stated below and upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500) for each package** to the Bank of Ghana account details below:

Account Name: Miscellaneous Income
Account Number: PL 52078
Bank Branch: Banking Hall of Bank of Ghana, Accra on One Thorpe Road or any of the Bank of Ghana branches in the country.

The pay-in-slip should be submitted with an introductory letter from eligible contractors to the **Estate Office, CPC Building, General Services Complex, 1st Floor, Bank of Ghana, Spintex Flowerpot, Accra.**

6. Tenders will be publicly opened in the presence of the Tenderers and or their representatives who choose to attend at the address (ii) below on the following dates:

Package Number	Description	Submission Date and Time
GR/BOG/TS/0019/2024	Structural Audit of 3-No. Duty Posts (Phase 1)	Monday, 30 th September 2024 10:00am
GR/BOG/TS/0020/2024	Structural Audit of 3-No. Duty Posts (Phase 2)	Monday, 30 th September 2024 12:00pm
GR/BOG/TS/0021/2024	Structural Audit of 2-No. Duty Posts (C11 & C28)	Monday, 30 th September 2024 2:00pm



7. Tenders shall be valid for a period of one hundred and eighty (180) days after deadline for tender submission. **Late Tenders will be rejected.**

8. Pre-Tender Meeting and site inspection is scheduled as follows:

Package Number	Description	Pre-Tender Meeting, Site Inspection Date and Time
GR/BOG/TS/0019/2024	Structural Audit of 3-No. Duty Posts (Phase 1)	Site inspection and pre-tender meeting on Thursday, 12th September 2024 at 10:30am , Roman Ridge at GPS address 5.60392, -0.20018 and Ghana Post GPS Address G4-062-4338
GR/BOG/TS/0020/2024	Structural Audit of 3-No. Duty Posts (Phase 2)	Site inspection and pre-tender meeting on Thursday, 12th September 2024 at 10:30am , Roman Ridge at GPS address 5.60392, -0.20018 and Ghana Post GPS Address G4-062-4338
GR/BOG/TS/0021/2024	Structural Audit of 2-No. Duty Posts	Site inspection on Friday, 13th September 2024 at 10:00am , Labone at GPS address 5.57199, -0.16727 and Ghana Post GPS Address GL-026-7528 Pre-tender meeting on 13 th September 2024, at 11:00 am, Conference Room, C11, Labone

(i) Address for Tender Inspection and Purchase:

Estate Office Secretariat

Corporate Management & Services Department
Estate Secretariat
Flowerpot, Spintex Road
Accra-Ghana
TEL: 0302- 550500 EXT. 7216/7240/7247

For enquiries contact:

E-mail: estates.tender@bog.gov.gh
TEL: 0302- 550500 EXT. 7216/7240/7247

(ii) Address for Tender Submission:

Estate Office Secretariat

Corporate Management & Services Department
Estate Secretariat
Flowerpot, Spintex Road
Accra-Ghana
TEL: 0302- 550500 EXT. 7216/7240/7247

(SGD)

SANDRA THOMPSON (MS)
THE SECRETARY

16TH AUGUST 2024