



BANK OF GHANA

NOTICE NO.BG/GOV/SEC/2024/03

INVITATION FOR TENDERS

NATIONAL COMPETITIVE TENDERING (NCT)

1. **The Bank of Ghana** intends to apply part of its budget to fund eligible payments under the contract for the **Procurement of Toyota Land Cruiser Prado Vehicles for the Bank of Ghana.**

BRIEF DESCRIPTION OF TENDER

PACKAGE NUMBER	DESCRIPTION	QUANTITY (units)	DELIVERY PERIOD
(GR/BOG/GD/0028/2024)	Toyota Land Cruiser Prado	Nine (9)	Forty-five (45) days

IFT Issued on: March 5, 2024

2. **The Bank of Ghana** invites sealed Tenders through National Competitive Tendering for the supply of the above-mentioned items. Tendering will be in accordance with the **National Competitive Tendering Method (NCT)** procedures as specified in the Public Procurement Act, 2003 (ACT 663) as Amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.
3. Tenderers shall quote for all quantities in the package. Tenders not offering all quantities in the package **shall be declared non-responsive.**
4. Interested eligible suppliers may obtain a complete set of Tender documents at the address below from **Mondays to Fridays** between the hours of **09:00 a.m. to 4:00 p.m.** The document will be available from **March 5, 2024 to March 24, 2024** for inspection and collection.
5. A non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00)** should be paid to Account Name and Number: **Miscellaneous Income; PL 52078** at the **Banking Hall, Bank of Ghana, Accra** or at any of its branches in the country.

The pay-in-slip should be submitted with an introductory letter from eligible suppliers to the **Procurement and Transport Office, CPC Building, Complex, 1st Floor, Bank of Ghana, Spintex, Accra to purchase the tender document.**

6. All Tenders must be accomplished by a **Signed Tender Securing Declaration.**
7. Tenders will be opened in the presence of the Tenderers' representatives who choose to attend at the **Bank of Ghana Head Office, 4th Floor Auditorium, Accra at 10.30 a.m. local time on March 25, 2024. Late Tenders will be rejected.**
8. Tenderers shall submit their tenders with the following documents:
 - i. **Valid Certificate of Incorporation/Registration**
 - ii. **Valid GRA Tax Clearance Certificate**
 - iii. **Valid SSNIT Clearance Certificate**
 - iv. **Valid VAT Registration Certificate**
 - v. **Valid Public Procurement Authority Registration Certificate**
 - vi. **Manufacturer's Authorization**

Please note that all documents shall be valid at the time of tender closure.

9. Tenders must be delivered to the address below on or before **10.30 a.m., March 25, 2024.** Completed tender document sealed in an envelope, bearing the Package Number should be addressed below:

The Secretary's Department

Bank of Ghana
Head Office
4th Floor
Room No. 422
Accra
Tel: 0302 666902 ext. 4471

10. Tenders shall be valid for a period of **180 days** after the deadline for tender submission.

LOCATION FOR TENDER INSPECTION & PURCHASE:

The Procurement and Transport Office

Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flower Pot Roundabout
Tel: 0302-550500 ext. 7130/7137/7142

LOCATION FOR TENDER SUBMISSION:

The Secretary's Department

Bank of Ghana
Head Office
4th Floor
Room No. 422
Accra
Tel: 0302 666902 ext. 4471

11. There shall be a **Pre-Tender Meeting on March 18, 2024** at the Procurement Office, CPC Block, General Services Complex, Bank of Ghana, Spintex Road, Flower pot Roundabout at 10:00 a.m.

(SGD)
SANDRA THOMPSON (MS.)
THE SECRETARY

MARCH 4, 2024