



Invitation for Tenders

BANK OF GHANA

NOTICE NO. BG/GOV/SEC/2023/23

NATIONAL COMPETITIVE TENDERING (NCT)

Bank of Ghana intends to apply part of its budget to fund eligible payments under the following Contract Packages:

PACKAGE NO. (GR/BOG/WK/0025/2023)

REFURBISHMENT OF THE 11TH FLOOR EXECUTIVE WING AT CEDI HOUSE

BRIEF DESCRIPTION OF TENDER

Design Phase

- i. Remodeling of the office space based on the Client's Brief with Ancillary Facilities to Augment the Operations of the Bank, include design drawings, 3Ds and animation.

Construction Phase:

- i. Demolishing works
- ii. Ceiling works
- iii. Tiling works
- iv. Replacement of drywall partition and wooden pallets
- v. ICT and Security Surveillance installation
- vi. Electro-Mechanical installation
- vii. Plumbing works
- viii. Servicing of windows and replacement of doors
- ix. Painting works
- x. Supply and installation of furnishings and furniture

IFT Issued on: 12th December,2023

- i. In furtherance of the above, Bank of Ghana invites sealed Tenders through National Competitive Tendering for the conduct of the above – mentioned Works. Tendering will be in accordance with the **National Competitive**

Method (NCT) procedure as specified in the Public Procurement Authority Act, 2003 (ACT 663) as amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.

- ii. Interested eligible contractors may obtain a complete set of Tender documents at the address below from **Mondays to Fridays** between the hours of **09:00 am to 4:00 p.m.** The document will be available from **12th December, 2023 to 28th February, 2024** for inspection and purchase.
- iii. The document shall be purchased in person on submission of a written application letter to the address below, and upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GHS500.00)** to account name and number: **Miscellaneous Income; PL 52078** at the **Banking Hall, Bank of Ghana** or at any of its branches in the country.

The pay-in-slip should be submitted with an introductory letter from eligible contractors to the **Estate Office, CPC Building, General SERVICES Complex, 1st Floor, Bank of Ghana, Spintex, Accra.**

- iv. All Tenders must be accomplished by a **Signed Tender Securing Declaration.**
- v. Tenders will be opened in the presence of the Tenderers' representatives who choose to attend at the **Conference Room, 1st Floor - CPC Building, General Services Complex, Bank of Ghana, Spintex, Accra at 10.00am local time on 28th February, 2024. Late Tenders will be rejected.**
- vi. Tenderers shall submit their Tenders with the following documents:

Valid Certificate of Incorporation/Registration
Valid GRA Tax Clearance Certificate
Valid SSNIT Clearance Certificate
Valid VAT Registration Certificate
Valid Public Procurement Authority Registration Certificate
Valid Labour Certificate

All documents shall be valid at the time of Tender closure.

- i. Tenders must be delivered to the address below on or before **10.00 a.m, 29th February, 2024.** Completed Tender document sealed in an envelope, bearing the Package Number should be addressed to:

Head, Corporate Management and Services Department (CMSD)
The Estate Office
Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flower Pot Roundabout, Accra.

Tel: 0302-550500 ext. 7216/7240/7247

- ii. Tenders shall be valid for a period of **180 days** after deadline for Tender submission. Late submission shall be rejected.

LOCATION FOR TENDER INSPECTION AND PURCHASE

The Estate Office

Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flower Pot Roundabout, Accra.

Tel: 0302-550500 ext. 7216/7240/7247

LOCATION FOR TENDER SUBMISSION

Head, Corporate Management and Services Department (CMSD)

The Estate Office

Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flower Pot Roundabout, Accra.

Tel: 0302-550500 ext. 7216/7240/7247

- iii. There shall be a **Pre-Tender Meeting on Wednesday, 10th January, 2024** at **1:00pm** at Cedi House, Bank of Ghana, Liberation Road - Accra.

(SGD.)
SANDRA THOMPSON (MS.)
THE SECRETARY

8TH DECEMBER 2023