



BANK OF GHANA

NOTICE NO.BG/GOV/SEC/2023/16

INVITATION FOR TENDERS

NATIONAL COMPETITIVE TENDERING (NCT)

1. **Bank of Ghana** intends to apply part of its budget to fund eligible payments under the contract for the **Design, Supply and Installation of Queue Management System (QMS) for Bank of Ghana Banking Halls (Head Office, Kumasi, Takoradi, Sunyani, Tamale and Hohoe Offices).**

BRIEF DESCRIPTION OF TENDER

PACKAGE NUMBER	DESCRIPTION	DELIVERY LOCATIONS	DELIVERY PERIOD
GR/BOG/TS/0029/2023	Design, Supply and Installation of Queue Management System (QMS) for Bank of Ghana Banking Halls (Head Office, Kumasi, Takoradi, Sunyani, Tamale and Hohoe Offices)	BOG Head Office- Accra; Kumasi; Takoradi; Sunyani; Tamale & Hohoe Offices	One Hundred and Twenty (120) days

IFT Issued on: 27th September, 2023

2. **Bank of Ghana** therefore invites sealed Tenders through the National Competitive Tendering for the above-mentioned Project. Tendering will be in accordance with the **National Competitive Tendering Method (NCT)** procedures as specified in the Public Procurement Act, 2003 (ACT 663) as Amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.
3. Tenderers shall present quotations for all the quantities in the package. Tenders not offering quotes for all quantities in the package **shall be declared non-responsive.**

4. Interested eligible suppliers may download a complete set of Tender Documents from the Bank of Ghana's website www.bog.gov.gh or obtain a set from the **Procurement and Transport Office, CPC Building, 1st Floor, Bank of Ghana, Spintex Road, Flowerpot Roundabout, Accra** from **Mondays to Fridays** between the hours of **9:00 a.m. to 4:00 p.m.** The document will be available from **27th September, 2023 to 26th October, 2023.**
5. All Tenders must be accompanied by a **Signed Tender Securing Declaration.**
6. Tenders will be opened in the presence of the Tenderers' representatives who choose to attend at the **Bank of Ghana Head Office, 4th Floor Auditorium, Accra** at **10.30 a.m. local time** on **26th October, 2023.** **Late Tenders will be rejected.**
7. Tenderers shall submit their tenders with the following documents:
 - i. **Valid Certificate of Incorporation/Registration**
 - ii. **Valid GRA Tax Clearance Certificate**
 - iii. **Valid SSNIT Clearance Certificate**
 - iv. **Valid VAT Registration Certificate**
 - v. **Valid Public Procurement Authority Registration Certificate**
 - vi. **Manufacturer's Authorization**

Please note that all documents shall be valid at the time of the tender closure.

8. Tenders must be delivered to the address below on or before **10.30 a.m., 26th October, 2023.** Completed tender document sealed in an envelope, bearing the Package Number should be addressed below:

**The Secretary's Department
Bank of Ghana
Head Office
4th Floor
Room No. 422
Accra
Tel: 0302 666902 ext. 4471**

9. Tenders shall be valid for a period of **One Hundred and Fifty (150) days** after the deadline for tender submission.

LOCATION FOR ALL ENQUIRIES:

The Head
Corporate Management and Services Department
Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flowerpot Roundabout
Tel: 0302-550500 ext. 7130/7137/7142

LOCATION FOR TENDER SUBMISSION:

The Secretary's Department
Bank of Ghana
Head Office
4th Floor, Room No. 422
Accra
Tel: 0302 666902 ext. 4471

10. There shall be a **Pre-Tender Meeting on Friday, 13th October, 2023** at the Procurement and Transport Office, CPC Block, General Services Complex, Bank of Ghana, Spintex Road, Flowerpot Roundabout, Accra, at **10:30 a.m.**

(SGD.)
SANDRA THOMPSON (MS.)
THE SECRETARY

26TH SEPTEMBER 2023