

# Invitation for Tenders

## BANK OF GHANA

NOTICE NO. BG/GOV/SEC/2023/04

### NATIONAL COMPETITIVE TENDERING (NCT)

Bank of Ghana intends to apply part of its budget to fund eligible payments under the contract for the **Procurement of Toyota Hiace (HIACE BUS DSL DX) Buses for the Bank of Ghana.**

#### BRIEF DESCRIPTION OF TENDER

PACKAGE NUMBER	DESCRIPTION	QUANTITY (units)	DELIVERY PERIOD
<b>(GR/BOG/GD/0050/2023)</b>	<b>Toyota Hiace (HIACE BUS DSLDX)</b>	Eleven (11)	Sixty (60) days

IFT Issued on: 3<sup>rd</sup> May, 2023

1. Bank of Ghana therefore invites sealed Tenders through National Competitive Tendering for the supply of the above-mentioned items. Tendering will be in accordance with the National Competitive Tendering Method (NCT) procedures as specified in the Public Procurement Act, 2003 (ACT 663) as Amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.
2. Tenderers shall quote for all quantities in the package. Tenders not offering all quantities in the package shall be declared non-responsive.
3. Interested eligible suppliers may obtain a complete set of Tender documents at the address below from Mondays to Fridays between the hours of 09:00am to 4:00p.m. The document will be available from **3<sup>rd</sup> May 2023 to 30<sup>th</sup> May 2023** for inspection and purchase.
4. The document shall be purchased in person on submission of a written application letter to the address below, and upon payment of a non-refundable fee of **GH¢500.00 (Five Hundred Ghana Cedis)** to Account Name and Number: **Miscellaneous Income; PL 52078** at the **Banking Hall, Bank of Ghana** or at any of its branches in the country.  
  
The pay-in-slip should be submitted with an introductory letter from eligible suppliers to the **Procurement and Transport Office, CPC Building, Complex, 1st Floor, Bank of Ghana, Spintex, Accra.**
5. All Tenders must be accomplished by a Signed Tender Securing Declaration.
6. Tenders will be opened in the presence of the Tenderers' representatives who choose to attend at **Bank of Ghana Head Office, 4<sup>th</sup> Floor Auditorium, Accra at 10.30am local time on 31<sup>st</sup> May 2023. Late Tenders will be rejected.**

7. Tenderers shall submit their tenders with the following documents:

Valid Certificate of Incorporation/Registration  
Valid GRA Tax Clearance Certificate  
Valid SSNIT Clearance Certificate  
Valid VAT Registration Certificate  
Valid Public Procurement Authority Registration Certificate  
Manufacturer's Authorization

Please note that all documents shall be valid at the time of tender closure.

8. Tenders must be delivered to the address below on or before **10.30 am, 31<sup>st</sup> May 2023**. Completed tender document sealed in an envelope, bearing the Package Number should be addressed below:

**The Secretary's Department  
Bank of Ghana  
Head Office  
4<sup>th</sup> Floor  
Room No. 422  
Accra  
Tel: 0302 666902 ext. 4471**

9. Tenders shall be valid for a period of **180 days** after deadline for tender submission.

#### **LOCATION FOR TENDER INSPECTION & PURCHASE**

**The Procurement and Transport Office  
Bank of Ghana  
1<sup>st</sup> Floor, CPC Building  
General Services  
Spintex Road, Flower Pot Roundabout  
Tel: 0302-550500 ext. 7130/7137/7142**

#### **LOCATION FOR TENDER SUBMISSION**

**The Secretary's Department  
Bank of Ghana  
Head Office  
4<sup>th</sup> Floor  
Room No. 422  
Accra  
Tel: 0302 666902 ext. 4471**

10. There shall be a **Pre-Tender Meeting on Tuesday, 16<sup>th</sup> May 2023** at the Procurement Office, CPC Block, General Services Complex, Bank of Ghana, Spintex Road, Flower pot Roundabout at 10:00 am.

**(SGD.)  
SANDRA THOMPSON (MS.)  
THE SECRETARY**

**4<sup>TH</sup> MAY, 2023**