



**THE GENERAL PUBLIC
NOTICE NO. BG/GOV/SEC/2023/01
WEST AFRICAN MONETARY AGENCY
JOB DESCRIPTION AND QUALIFICATION**

Position	Legal Counsel
Rationale/ Expected Contribution	The purpose of the position of Legal Counsel is to provide reliable, timely and well-informed advice to the Agency on legal matters and on the potential legal implications of policy proposals, practices and projects related to the Agency's work to establish a single currency for ECOWAS Member States.
Department	Directorate
Job description	<ul style="list-style-type: none">• To conduct legal analysis and research on legal issues confronting the Agency and provide advice and support to Senior Management and staff in mitigating legal related risks.• Liaise with key stakeholders on legal matters including harmonization of legal frameworks by Member Central Banks and Member States.• Manage litigation by and against the Agency, including liaison with external attorneys engaged to handle matters on behalf of the Agency.• Negotiate, draft and review contracts.• Assist in ensuring compliance with all laws, regulations, policies, codes and standards.
Qualification	<ul style="list-style-type: none">• Applicants must be nationals of ECOWAS Member States and should have the following background, experience and competencies:• Holder of a Bachelor's Degree in Law from a recognized University.• Must have at least three years (3) post bar call-up experience.• Applicants must be fluent in one of the official languages of the Community (ECOWAS): English, French and Portuguese. A working knowledge of another will be an added advantage.
Personality requirements	<ul style="list-style-type: none">• A maximum age limit of 45 years• Ability to produce high quality work under pressure.• Excellent analytical, research and drafting skills.• Good organization and time management skills, accuracy, speed and attention to detail.
Supervisor	Director General

Subordinates	None
Salary Scale/ Grade	The employee in this position will be remunerated within the Grade P3.I (with prospects for promotion).
Mode of Application	Interested persons who meet the above criteria may put in their application and submit by close of business on Friday, 17th February, 2023 to: The Head Human Resource and Capacity Development Department Bank of Ghana Accra

**(SGD.)
SANDRA THOMPSON (MS.)
THE SECRETARY**

8TH FEBRUARY, 2023

PUBLIC