

# Bank of Ghana

Report on the Inventory of Assets and  
Liabilities of UT Bank Ghana Limited (In  
Receivership) as at 14 August 2017



# Important notice to the reader

## Inventory report

This report details the assets and liabilities of UT Bank Limited as at 14 August 2017 when its licence was revoked by the Bank of Ghana. This report has not been prepared using procedures that constitute an audit or assurance engagement in accordance with International Standards on Auditing ("ISAs"), and accordingly no audit or assurance opinion has been expressed on the information contained in this report.

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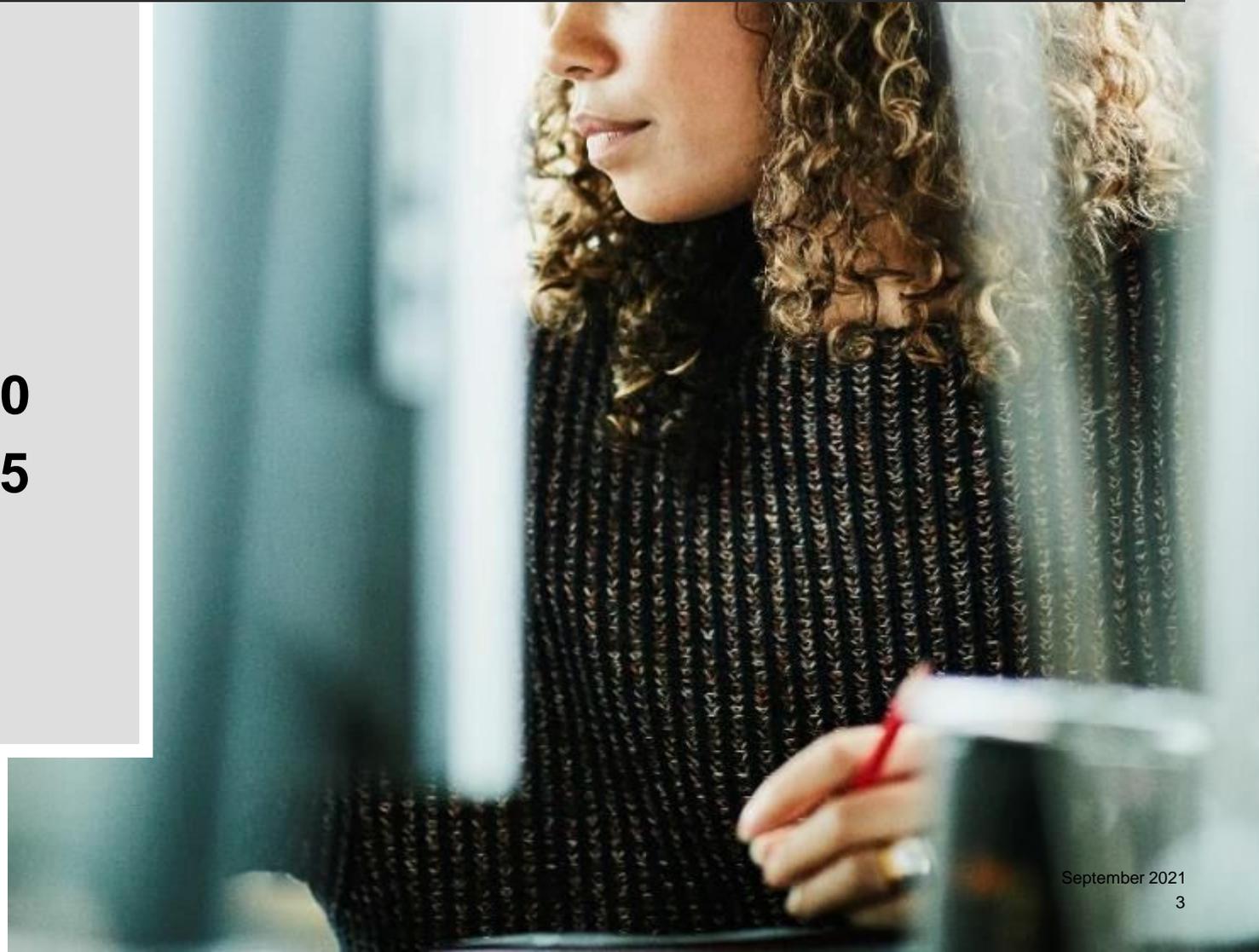
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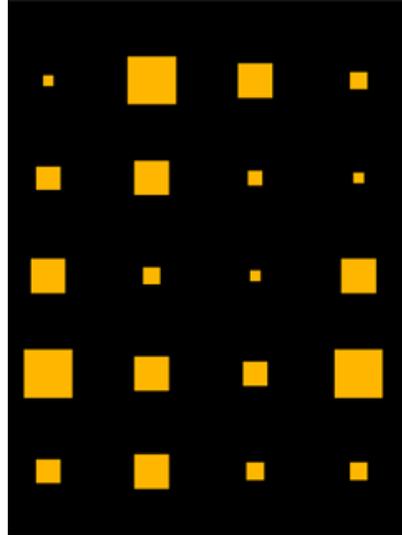
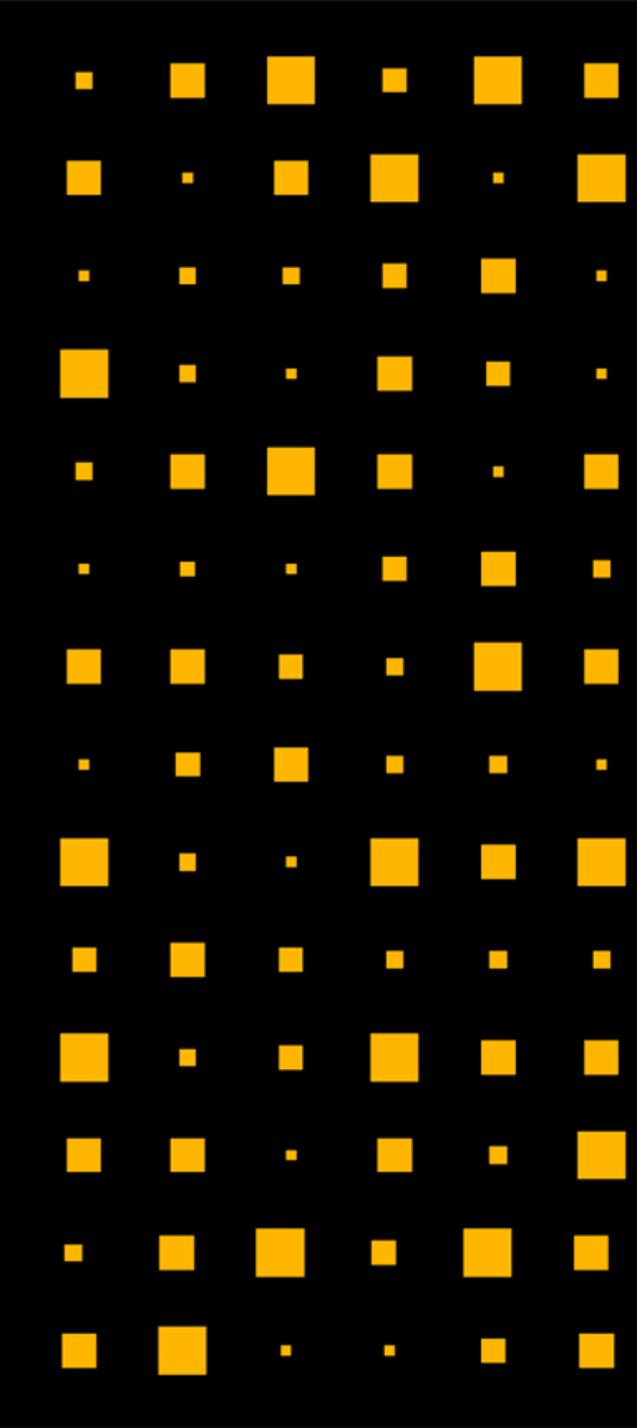
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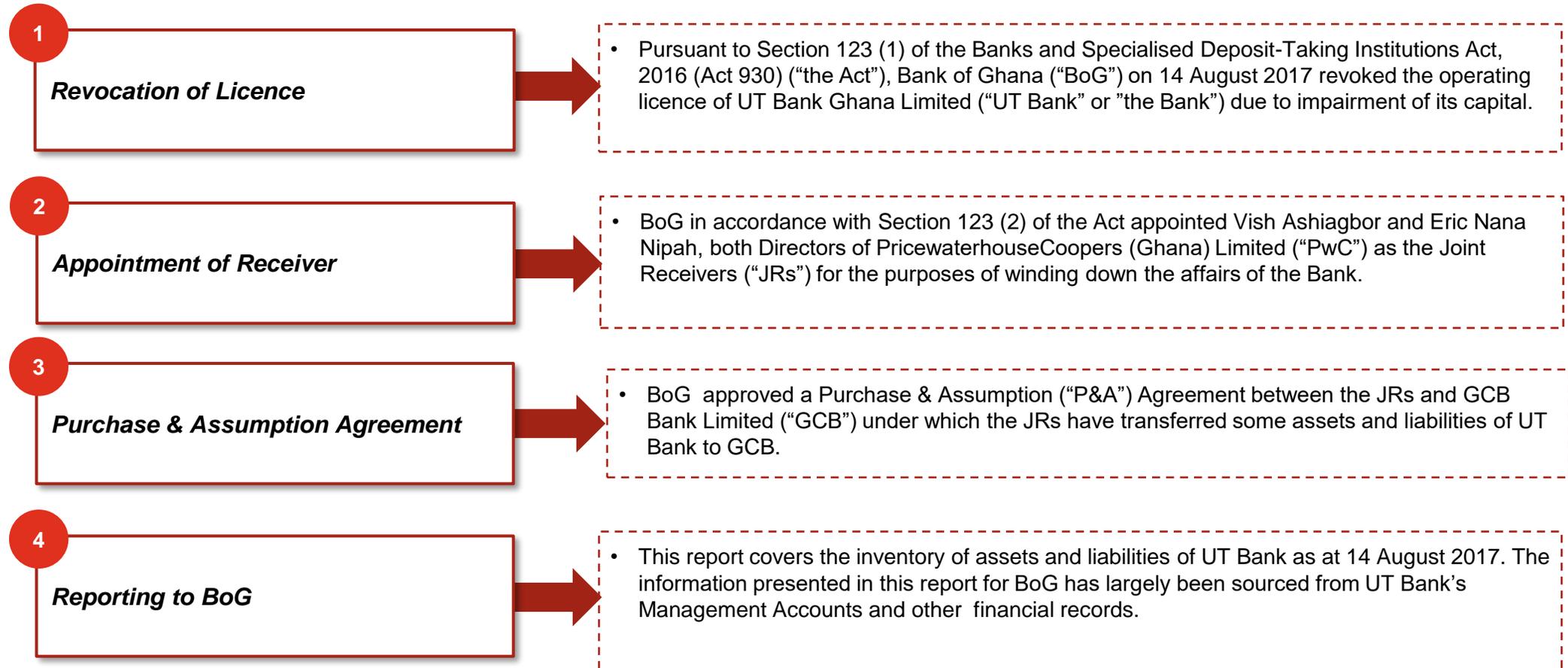


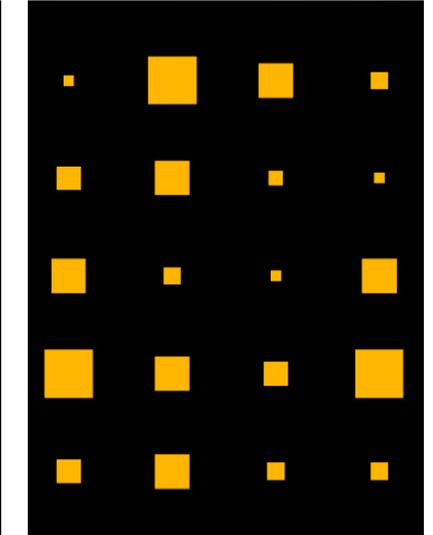
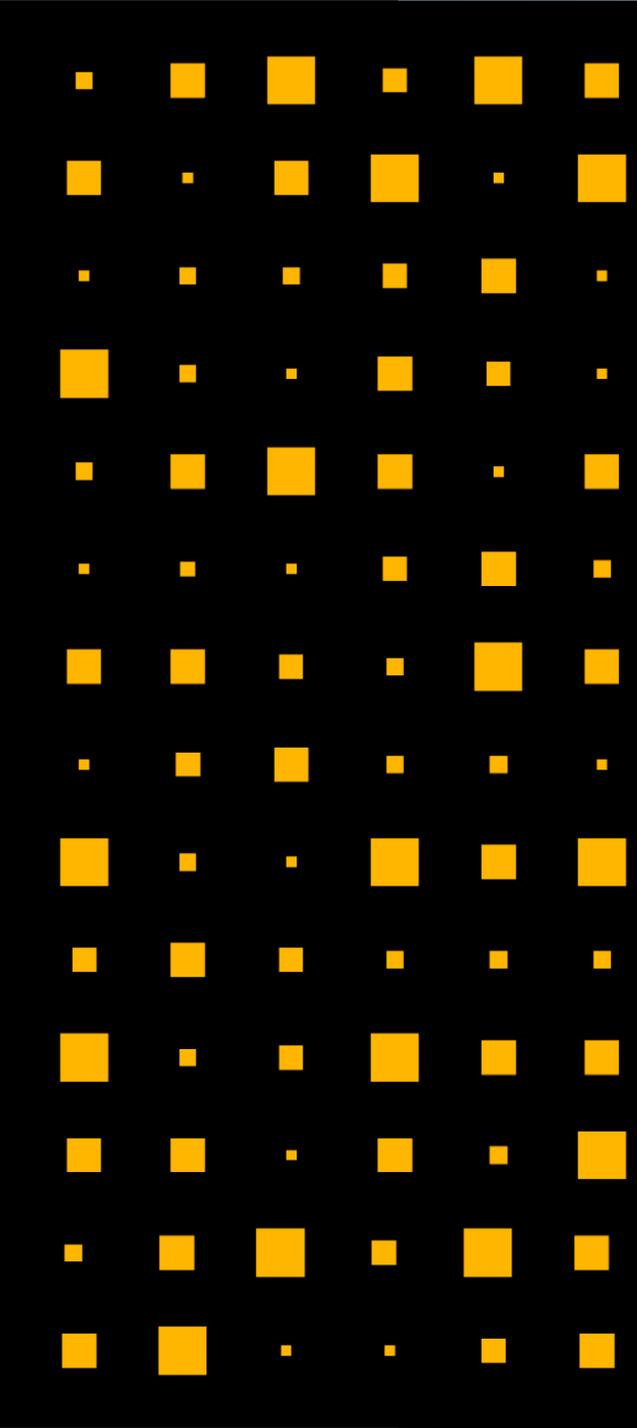


# Background

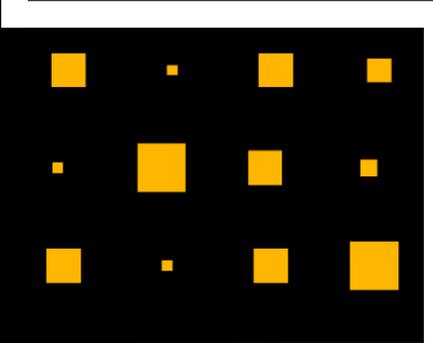


# BoG appointed Vish Ashiagbor and Eric Nana Nipah as Joint Receivers for the purposes of winding down the affairs of UT Bank Ghana Limited





# Financial Position



# The revised asset position of UT Bank as at 14 August 2017 was approx. GHS437.4m. We continue to review the Bank's records to ascertain its accurate asset position

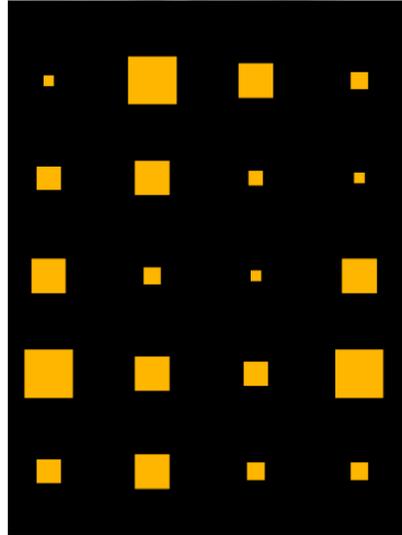
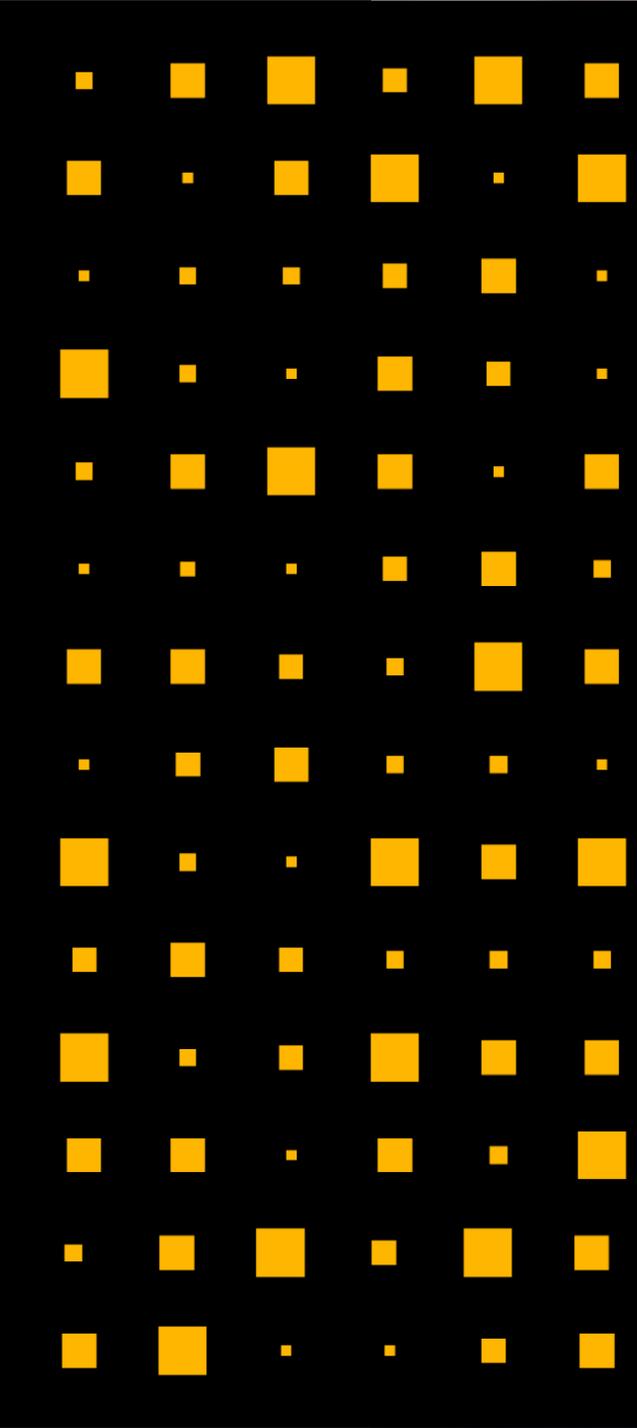
## Day 1 Balance Sheet

- The assets and liabilities of UT Bank were approx. **GHS1.3bn** and **GHS1.9bn** respectively as at 14 August 2017. We conducted a preliminary asset quality assessment on take over and made adjustments in line with available information.
- The revised asset position of UT Bank as at 14 August 2017 was approx. **GHS437.4m** as shown in the table below. We continue to review the Bank's records to ascertain its accurate asset position.

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
<b>Assets:</b>			
Cash	10,651	(85)	10,566
Balances with Bank of Ghana	(69,707)	77,773	8,067
Due from other banks	33,939	-	33,939
Placements	28,509	(28,143)	366
Cheques in Clearing	1,371	-	1,371
Short Term Investments	74,319	-	74,319
Loans and Advances (Net)	1,149,879	(919,162)	230,717
Long Term Investments	620	-	620
Other Assets	59,261	-	59,261
Income tax assets (Tax paid in advance)	536	-	536
Property, plant and equipment	16,690	-	16,690
Intangible assets	969	-	969
<b>Total Assets</b>	<b>1,307,037</b>	<b>(869,617)</b>	<b>437,421</b>

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
<b>Liabilities :</b>			
Customer deposit and current account	1,732,946	145,401	1,878,347
Interest payable and other liabilities	75,242	12,390	87,632
Due to other banks and financial institutions	3,622	-	3,622
Deferred income	6,253	-	6,253
Deferred tax	1,343	-	1,343
Term debt	48,546	-	48,546
<b>Total Liabilities</b>	<b>1,867,952</b>	<b>157,791</b>	<b>2,025,743</b>
<b>Net Assets/(Liabilities)</b>	<b>(560,915)</b>	<b>(1,086,669)</b>	<b>(1,647,584)</b>
<b>Shareholders' Funds:</b>			
Stated Capital	85,275	-	85,275
Income surplus	(709,584)	(1,086,669)	(1,796,253)
Statutory reserve fund	35,818	-	35,818
Credit Risk Reserves	1,975	-	1,975
Subordinated debt	26,416	-	26,416
Shares in Treasury	(1,228)	-	(1,228)
Available for Sale Reserve	415	-	415
<b>Shareholders' Funds</b>	<b>(560,912)</b>	<b>(1,086,669)</b>	<b>(1,647,581)</b>

Source: Management Accounts and PwC Review



Asset



# Our initial Asset Quality Review indicated that GHS869.6m of UT Bank's total assets were impaired

## Total Assets

<b>GH¢'000</b>	<b>14 Aug 17</b>	<b>Adjustments as</b>	<b>Adjusted</b>
	<b>Mgt. A/C</b>	<b>at 14 Aug 17</b>	<b>Position</b>
<b>Assets:</b>			
Liquid Assets	79,083	49,545	128,628
Loans and Advances	1,149,879	(919,162)	230,717
Long Term Investments	620	-	620
Other Assets	59,261	-	59,261
Deferred Tax Assets	536	-	536
Fixed Assets	17,659	-	17,659
<b>Total Assets</b>	<b>1,307,037</b>	<b>(869,617)</b>	<b>437,421</b>

Source: Management Accounts and PwC review

## Total Assets

- The total assets of UT Bank were approx. **GHS1.3bn** as at 14 August 2017.
- However, from our initial assessment and Asset Quality Review we have adjusted the value of UT Bank's Assets to **GHS437.4m**. This value includes asset balances purchased by GCB per the P&A Agreement.
- The basis for adjustments have been explained in the subsequent pages.



# The physical cash counted (GHS10.6m) on day 1 was GHS85k lower than the amounts stated in the General Ledger

## Liquid Assets

- Per the Management Accounts, Liquid Assets amounted to **GHS79.1m** as at 14 August 2017.
- Liquid Assets of UT Bank comprises mainly of six (6) categories as summarized in the table above with their respective balances as at 14 August 2017.

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Cash	10,651	(85)	10,566
Due from other Banks	33,939	-	33,939
Balances with BoG	(69,707)	77,773	8,067
Short Term Investments	74,319	-	74,319
Placements	28,509	(28,143)	366
Cheques in clearing	1,371	-	1,371
<b>Total</b>	<b>79,083</b>	<b>49,545</b>	<b>128,628</b>

Source: Management Accounts and PwC review

## 1. Cash

- On Day 1, we performed a physical count of cash held in vaults at the Bank's head office and branch network (28 branches). Cash counts were done in conjunction with GCB and BoG representatives. Total cash counted was the cedi equivalent of **GHS10.6m** (approx. GHS85k lower than the GHS10.7m stated in the Management Account and General Ledger ("GL").
- GCB assumed all the cash in UT Bank inline with the Purchase and Assumption arrangement. The rates for conversion of all foreign currencies into Ghana Cedis were agreed with GCB as shown in the table below. The cash was handed over on 14 August 2017 following a sign off of count sheets by GCB and BOG representatives.

## Cash count results

	<b>GHS</b>	<b>USD</b>	<b>GBP</b>	<b>Euro</b>
Vault	4,993,737	427,773	257,325	262,198
ATM	437,930			
Uncredited Cash	447,052			
<b>Total</b>	<b>5,878,719</b>	<b>427,773</b>	<b>257,325</b>	<b>262,198</b>
		\$1=4.3775	£1=5.6788	€1=5.1623
<b>GH Cedi Equivalent</b>	<b>5,878,719</b>	<b>1,872,577</b>	<b>1,461,294</b>	<b>1,353,545</b>
<b>Grand Total Cash</b>				<b>10,566,135</b>

Source: Management information and PwC review

\*UT Bank system exchange rate as at 14 August 2017

# UT Bank maintained 14 foreign currency accounts (nostro accounts) with various correspondent Banks

## Liquid Assets (cont'd)

### 2. Accounts with BoG

- UT Bank maintained Ghana Cedi, US Dollar, British Pound and Euros accounts with BoG. The net balance on all four accounts maintained with BoG was overdrawn by approx. **GHS69.7m** as at 14 August 2017. This was driven by the UT Bank's Ghana Cedi account held with BoG.
- This overdraft amount has been excluded from the assets and added to BoG's Liquidity Support advanced to UT Bank reported as part of the Bank's liabilities (see pg. 22 for corresponding adjustment).

### Accounts with BoG

Account Currency	14 Aug 17 Mgt. A/C GH¢'000	Adjustments	Adjusted Position
GH¢	(77,773)	77,773	
USD	3,850	-	3,850
GBP	3,157	-	3,157
EUR	1,060	-	1,060
<b>Total</b>	<b>(69,707)</b>	<b>77,773</b>	<b>8,067</b>

Source: Management Accounts and PwC review

### 3. Accounts with Correspondent Banks (nostro)

- Per the Management records of the Bank as at revocation date, UT Bank maintained 14 foreign currency accounts (Nostro Accounts) with 9 correspondent Banks. The cedi equivalent of balances in these accounts was approx. **GHS33.9m** as at 14 August 2017.
- The JRs informed all correspondent banks of the receivership and requested for a confirmation of account balances. Further, they were instructed not to honour any payment instruction without prior authorization from the JRs.

### 4. Cheques in Clearing

- Cheques in clearing amounted to **GHS1.37m** as at 14 August 2017. Details of the cheques in clearing accounts have been provided below.

GH¢'000	14 Aug 17 Mgt. A/C GH¢'000	Adjustments	Adjusted Position
Outward Clearing Transit	2,037	-	2,037
Indirect Clearing Suspense	(171)	-	(171)
ACH Transit	(485)	-	(485)
Central Clearing ACH Transit	(44)	-	(44)
Head Office Inward Clearing	25	-	25
Central Clearing Return Account	(0)	-	(0)
Ezwich Clearing Settlement Acc	10	-	10
<b>Total Cheques in Clearing</b>	<b>1,371</b>	<b>-</b>	<b>1,371</b>

Source: Management Accounts and PwC review

# Our initial checks however reveal that UT's placement with Beige Capital Limited was used to secure a facility Beige Capital Limited advanced to Holman Brothers

## Liquid Assets (cont'd)

### 5. Placements:

- UT Bank's Management Accounts as at 14 August 2017 listed placements and fixed deposits with Ghana International Bank and Beige Capital Limited amounting to approx. **GHS28.5m**. This represented **2%** of the Banks total assets.
- We have requested confirmation of UT Bank's placements from these institutions and we will closely monitor these placements.
- Our initial checks however reveal that UT's placement with Beige Capital Limited was used to secure a facility Beige Capital Limited advanced to Holman Brothers. Beige Capital Limited had as at receivership date used UT Bank's investment to offset Homan Brothers' indebtedness following Holman Brother's inability to settle their indebtedness to Beige Capital Limited.

### **Placements with financial institutions**

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C GH¢'000</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Ghana International Bank	366	-	366
Beige Capital Limited	28,143	(28,143)	-
<b>Total placements</b>	<b>28,509</b>	<b>(28,143)</b>	<b>366</b>

Source: Management Accounts and PwC review

### 6. Short Term Investments:

- UT Bank's Short Term Investments comprised of a one year Treasury Note amounting to **GHS500**, and Government of Ghana ("GoG") Treasury Bills amounting to **GHS74.3m** as at 14 August 2017.
- As per the provisions of the P&A arrangements, GCB assumed **GHS23.2m** of the GoG Treasury Bills.
- We will monitor the maturity of the remaining treasury bills and realise them accordingly.

### **Short Term Investments**

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjusted Adjustments</b>	<b>Adjusted Position</b>
Treasury Bills	74,319	-	74,319
<b>Total</b>	<b>74,319</b>	<b>-</b>	<b>74,319</b>

Source: Management Accounts and PwC review

# A Quality of Asset review of the loan book using industry classification standards/guidelines suggests that only GHS231m of net Loans and Advances is recoverable

## Loans and Advances

GH¢'000	14 Aug 17 Mgt. A/C	Adjustments	Adjusted Position
Loans and advances	1,725	-	1,725
Accrued interest receivable	28	-	28
<b>Gross loans</b>	<b>1,753</b>	-	<b>1,753</b>
<i>Less</i>			
Loan Loss Provision	603	919	1,522
<b>Net Loans and Advances</b>	<b>1,150</b>	<b>(919)</b>	<b>231</b>

*\*review of Loans and Advances is ongoing*

Source: Management Accounts and PwC review

## Loans and Advances

- UT Bank had Loans and Advances of approx. **GHS1.2bn**, accounting for approx. **88%** of the Bank's total assets as at 14 August 2017.
- A review of the loan book using industry classification standards/guidelines suggests that only **GHS231m** of net Loans and Advances is recoverable.
- The adjustment of **GHS919m** represents loans that were classified as non-performing (loss) according to the records of UT Bank.
- The adjacent table shows the composition of UT Bank's total gross outstanding Loans and Advances recorded on the loan portfolio as at 14 August 2017. A review of Loans and Advances, including their associated collaterals is ongoing.

# Long Term Investments mainly related to equity investments in GCB Bank, CAL Bank and Benso Oil Palm Plantation (“BOPP”)

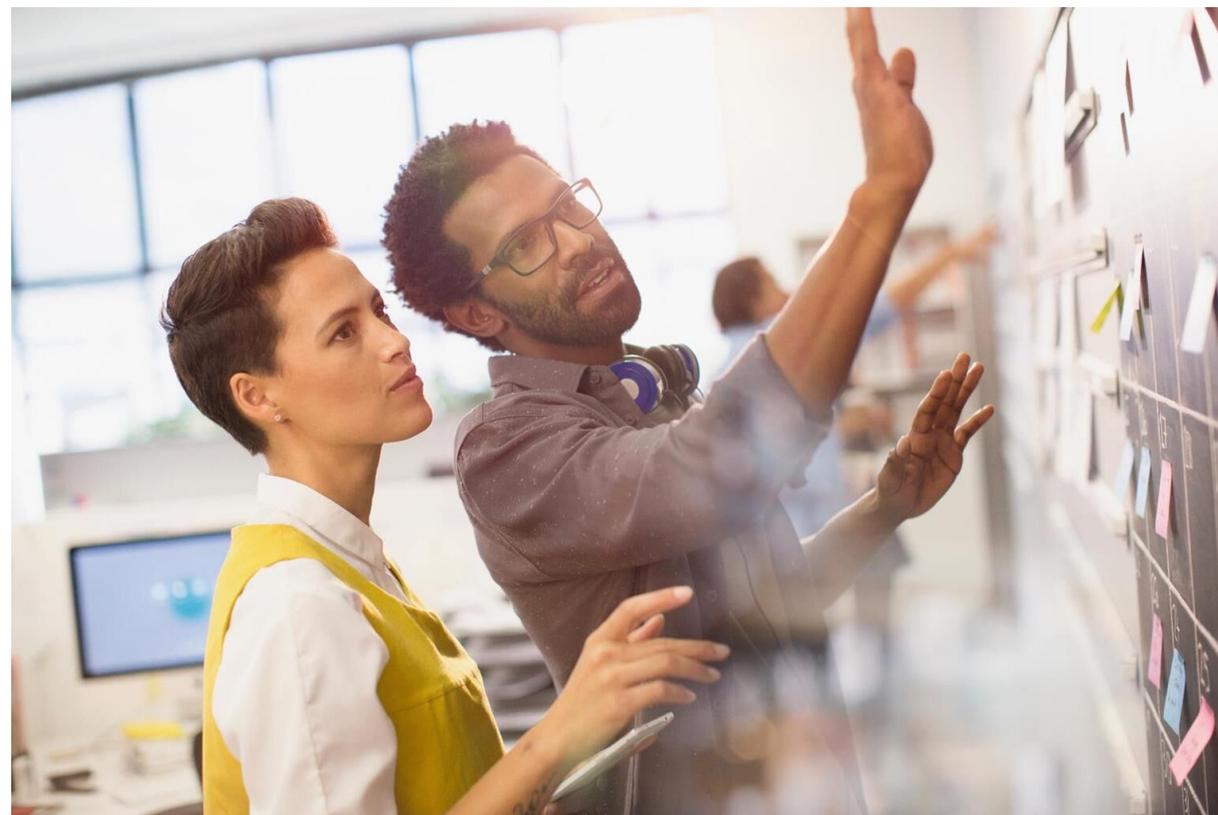
## Long Term Investments

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
GCB	76	-	76
CAL Bank	484	-	484
BOPP	60	-	60
<b>Total</b>	<b>620</b>	<b>-</b>	<b>620</b>

Source: Management Accounts and PwC review

## Long Term Investments

- Per the Management Accounts as at 14 August 2017, UT Bank’s Long Term Investments relates to three equity investments amounting to approx. **GHS620k**.
- This related mainly to equity investments in GCB, CAL Bank and Benso Oil Palm Plantation (“BOPP”).
- These values are at cost and the current values are likely to be different from what is reflected in the Bank’s books. We will ascertain the current values of these investments and realise them appropriately.



# Other assets include balances on prepaid expenses, money transfer balances, stock, intercompany receivables and other amounts of approx. GHS59.3m

## Other Assets

GH¢'000	14 Aug 17		Adjusted Position
	Mgt. A/C	Adjustments	
Prepaid expenses	23,031	-	23,031
Other assets	21,631	-	21,631
Intercompany receivables	2,662	-	2,662
Money transfer	9,596	-	9,596
Stock	1,040	-	1,040
Interest Receivables	908	-	908
Receivables	394	-	394
<b>Total</b>	<b>59,261</b>	<b>-</b>	<b>59,261</b>

## Other Assets

- Other assets include balances on prepaid expenses, money transfer balances, stock, intercompany receivables and other amounts of approx. **GHS59.3m**.
- We will review the Other Assets portfolio to ascertain the current position of each asset.
- **Prepaid expenses:** made up 44% of other assets and relate mainly to unexpired rent prepaid, IT expenses prepaid for ATM and banking software, professional membership fees to the Banking Association, insurance for the Bank's properties and other staff related costs which were prepaid.
- **The Other Assets;** described in the adjacent table relate to over 15k individual internal account transactions and amounted to GHS21.6m as at the date of Receivership.
- **Money transfer:** relates to balances on money transfer services run by UT and amounted to GHS9.6m as at 14 August 17.
- **Stock:** relate to UT branded stationery.
- **Interest receivables:** comprises of interest on UT's placements with Ghana International Bank and Beige Capital Limited.
- The realisation of these assets is considered remote due to the quality of data available. However, we continue to review available documents/agreements to determine whether any amount can be recovered with respect to these balances.

Source: Management Accounts and PwC review

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# Deferred tax assets amounted to GHS536k as at 14 August 2017

## Deferred Tax Assets

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Deferred Tax Assets	536	-	536
<b>Total</b>	<b>536</b>	<b>-</b>	<b>536</b>

Source: Management Accounts and PwC review

## Deferred Tax Assets

- Deferred Tax Assets of **GHS536k** relates to tax assets determined by Management of UT prior to receivership.
- We are currently assessing the quality of this asset and have formally requested Ghana Revenue Authority (“GRA”) to conduct a final tax assessment of the Bank in order to determine the true tax asset or obligation of the Bank.

# We have requested for proposals from professional Valuers to assist us determine the market and forced sale values of the fixed assets

## Fixed Assets

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Land and building	7,763	-	7,763
Furniture and Fittings	552	-	552
Equipment	1,339	-	1,339
Computers and Accessories	871	-	871
Motor Vehicle	1,357	-	1,357
Plant and Machinery	401	-	401
Software	969	-	969
Capital WIP	4,407	-	4,407
<b>Total</b>	<b>17,659</b>	<b>-</b>	<b>17,659</b>

Source: Management Accounts and PwC review

## Fixed assets

- Fixed Assets comprised of Land and buildings, Vehicles, furniture, office equipment, computers and accessories fixtures and fittings and other equipment and machinery. Reported fixed assets were approx.GHS17.6m as at 14 August 2017.
- As part of the Day one activities, we took inventory of UT Bank's fixed assets at its head office and 28 branches.
- We have requested for proposals from professional Valuers to assist us determine the market and forced sale values of UT Bank's fixed assets. The valuations will form the basis of any adjustments to the asset valuation and potential realisations.

We will continue to reconcile our physical counts with what has been recorded on the FAR and any reconciling item will be investigated and traced.

## Fixed Assets (cont'd)

### Fixed asset quantities

<b>Fixed Assets</b>	<b>Number Counted</b>
Furniture and Fittings	3,349
Motor Vehicles	38
Office Equipment	1,884
Others (Air Conditioners & Chattels)	1,081
Computer and Accessories	1,451
<b>Total</b>	<b>7,803</b>

Source: Day 1 physical asset count

### Physical asset count

- The results of the Day 1 physical asset count in all 28 branches are summarised in the adjacent table. There were a total of 7,803 assets counted.
- The detailed report on our Day 1 asset count is attached in Appendix 1.





# Liabilities

# From our assessment and review of schedules supporting UT Bank's liability balances, we ascertain liabilities to be approx. GHS2.0bn

## Liability Position

## Total Liabilities

GH¢'000	14 Aug 17 Mgt. A/C	Adjustments	Adjusted Position
<b>Liabilities :</b>			
Customer deposit and current account	1,732,946	145,401	1,878,347
Interest payable and other liabilities	75,242	12,390	87,632
Due to other banks and financial institutions	3,622	-	3,622
Deferred income	6,253	-	6,253
Deferred tax	1,343	-	1,343
Term debt	48,546	-	48,546
<b>Total Liabilities</b>	<b>1,867,952</b>	<b>157,791</b>	<b>2,025,743</b>

Source: Management Accounts and PwC Review

## Total Liabilities

- Total liabilities of UT Bank were approx. **GHS1.9bn** as at 14 August 2017 and comprised of deposits from customers, interest payable, monies due other banks and financial institutions, deferred income, deferred tax liability and term debt.
- From our assessment and review of schedules supporting UT Bank's liability balances, we ascertain liabilities to be approx. **GHS2.0bn** as shown in the adjacent table.
- We have issued notices in the national dailies and requested creditors/organisations/individuals who may have claims against UT Bank to submit their claims for validation.

# Further review and analysis of the schedules supporting UT Bank's deposit balances indicated that the Customer Deposits have been understated by approx. GHS67m

## Liability Position

### Customer Deposits

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Customer Deposits	862,946	67,628	930,574
BoG Liquidity Support	870,000	77,773	947,773
<b>Total Deposits</b>	<b>1,732,946</b>	<b>145,401</b>	<b>1,878,347</b>

Source: Management Accounts and PwC Review

### Interest Payable and Other Liabilities

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Interest Payable	57,760	12,390	70,149
Manager's cheque	1,609	-	1,609
Accrued liabilities	12,135	-	12,135
Creditors & payables	2,643	-	2,643
Other liabilities	1,096	-	1,096
<b>Total</b>	<b>75,242</b>	<b>12,390</b>	<b>87,632</b>

Source: Management Accounts and PwC Review

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### Customer Deposits

- Per the Management Accounts as at 14 August 2017, total deposits amount to approx. **GHS1.7bn** and accounts for 93% of the Bank's total liabilities. This comprised of Customer Deposits and pre-receivership liquidity support from BoG.
- The Bank's GL as at 14 August 2017 reported approx. GHS863m of Customer Deposits from six (6) deposit accounts in various currencies.
- Further review and analysis of the schedules supporting UT Bank's deposit balances indicated that the Customer Deposits have been understated by approx. **GHS67m**.
- BoG Liquidity Support has also been adjusted by approx. **GHS77.78m** due to an overdraft of the said amount on UT Bank's account with BoG. (as stated on pg. 12)
- Our adjusted position for Total Deposits is therefore approx. **GHS1.8bn** as per the adjacent table.

### Interest Payable and Other Liabilities

- Per the Bank's Management Accounts as at 14 August 2017, Interest Payable and Other Liabilities amounted to **GHS75m** as at 14 August 2017. This comprised of interest payable, manager's cheque, accrued liabilities, creditors & payables and other liabilities.
- Interest Payable relates to interests on deposits. Further review on these amounts show that the interest payable balance has been understated by approx. **GHS12m**.
- Hence, our adjusted position for Interest Payable and Other Liabilities is approx. **GHS88m**.

# Per the Management Accounts as at 14 August 2017, approx. GHS4m was due to other banks and financial institutions

## Liability Position

### Due Other Banks and Financial Institutions

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Due to other banks and financial institutions	3,622	-	3,622
<b>Total</b>	<b>3,622</b>	<b>-</b>	<b>3,622</b>

Source: Management Accounts and PwC Review

### Deferred Income

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Deferred Income on Loans	3,377	-	3,377
Treasury Bills	2,862	-	2,862
COT Suspended	14	-	14
<b>Total</b>	<b>6,253</b>	<b>-</b>	<b>6,253</b>

Source: Management Accounts and PwC Review

### Due Other Banks and Financial Institutions

- Per the Bank's Management Accounts as at 14 August 2017, monies due other banks and financial institutions amounted to approx. **GHS4m**.
- These are balances relating to electronic channels (Visa and Ezwich) used by the Bank.
- We notified lenders through adverts in the daily newspapers to submit their claims in respect of the amounts owed them by UT Bank.

### Deferred Income

- Deferred income amounted to approx. **GHS6m** per UT Bank's Management Accounts as at 14 August 2017.
- This comprised of deferred income on loans, Treasury bills and COT Suspended.
- We will continue to review all documentation in relation to the above and ascertain the full details of these liabilities.

# Medium Term Borrowings of UT Bank amounted to approx. GHS49m

## Deferred Tax Liabilities

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
Withholding Tax	2,038	-	2,038
Deferred Tax	(755)	-	(755)
Value Added Tax	60	-	60
<b>Total</b>	<b>1,343</b>	<b>-</b>	<b>1,343</b>

Source: Management Accounts and PwC Review

## Term Debt

<b>GH¢'000</b>	<b>14 Aug 17 Mgt. A/C</b>	<b>Adjustments</b>	<b>Adjusted Position</b>
African Development Bank	33,395	-	33,395
European Investment Bank	15,151	-	15,151
<b>Total</b>	<b>48,546</b>	<b>-</b>	<b>48,546</b>

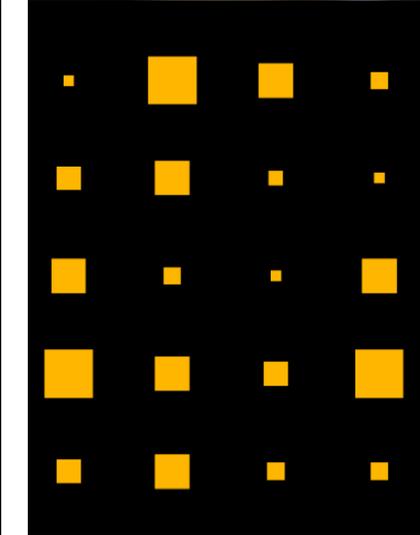
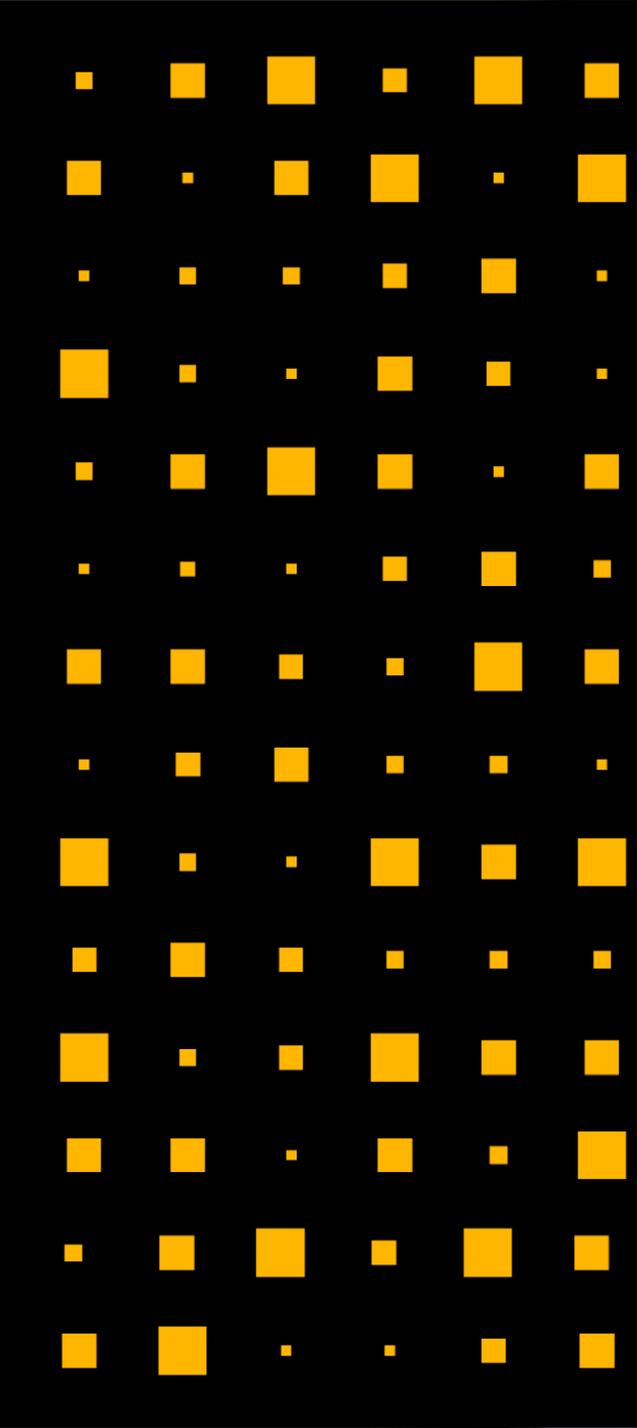
Source: Management Accounts and PwC Review

## Deferred Tax Liabilities

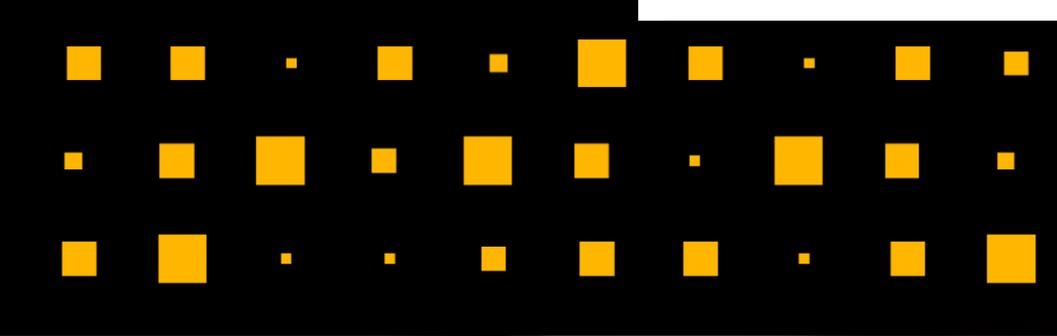
- Deferred tax liabilities amounted to approx. **GHS1m** per UT Bank's Management Accounts as at 14 August 2017.
- We have formally requested Ghana Revenue Authority ("GRA") to conduct a final tax assessment of the Bank in order to determine the true tax position of UT Bank as at receivership date.

## Term Debt

- Per the Management Accounts as at revocation date, Medium Term Borrowings amounted to **GHS49m**.
- We have engaged with officials of African Development Bank and European Investment Bank through meetings and conference calls to confirm the balances of UT Bank's obligation to them.
- We will continue to review all documentation in relation to the respective borrowings to ascertain the full details of these liabilities.



# Appendices



# Appendix 1 – Day 1 Asset Count Report

## Fixed asset quantities

	Qty
<b>Abossey Okai</b>	
Furniture	81
Laptops & Computers	31
Office Equipment	52
Others (Air Condition & other chattels)	18
Vehicles	1
<b>Abossey Okai Total</b>	<b>183</b>
<b>Accra</b>	
Furniture	119
Laptops & Computers	18
Office Equipment	26
Others (Air Condition & other chattels)	40
Vehicles	1
<b>Accra Total</b>	<b>204</b>
<b>Adabraka</b>	
Furniture	130
Laptops & Computers	52
Office Equipment	52
Others (Air Condition & other chattels)	32
Vehicles	2
<b>Adabraka Total</b>	<b>268</b>
<b>Adum Kumasi</b>	
Furniture	76
Laptops & Computers	30
Office Equipment	49
Others (Air Condition & other chattels)	8
<b>Adum Kumasi Total</b>	<b>163</b>

	Qty
<b>Airport City</b>	
Furniture	9
Laptops & Computers	31
Office Equipment	45
<b>Airport City Total</b>	<b>85</b>
<b>Ashaiman</b>	
Furniture	70
Laptops & Computers	22
Office Equipment	27
Others (Air Condition & other chattels)	9
<b>Ashaiman Total</b>	<b>128</b>
<b>Baatsona</b>	
Furniture	76
Laptops & Computers	31
Office Equipment	23
Others (Air Condition & other chattels)	16
Vehicles	1
<b>Baatsona Total</b>	<b>147</b>
<b>Cape Coast</b>	
Furniture	95
Laptops & Computers	42
Office Equipment	27
Others (Air Condition & other chattels)	103
Vehicles	3
<b>Cape Coast Total</b>	<b>270</b>

	Qty
<b>Community Two, Tema</b>	
Furniture	90
Laptops & Computers	59
Office Equipment	77
Others (Air Condition & other chattels)	39
Vehicles	1
<b>Community Two, Tema Total</b>	<b>266</b>
<b>East Legon</b>	
Furniture	220
Laptops & Computers	87
Office Equipment	70
Others (Air Condition & other chattels)	95
Vehicles	4
<b>East Legon Total</b>	<b>476</b>
<b>Furniture City, Spintex</b>	
Furniture	51
Laptops & Computers	23
Office Equipment	48
Others (Air Condition & other chattels)	224
Vehicles	1
<b>Furniture City, Spintex Total</b>	<b>347</b>
<b>Haatso</b>	
Furniture	103
Laptops & Computers	29
Office Equipment	36
Others (Air Condition & other chattels)	10
<b>Haatso Total</b>	<b>178</b>

	Qty
<b>Head Office</b>	
Furniture	732
Laptops & Computers	423
Office Equipment	266
Others (Air Condition & other chattels)	88
<b>Head Office Total</b>	<b>1,509</b>
<b>Ho</b>	
Furniture	73
Laptops & Computers	28
Office Equipment	38
Others (Air Condition & other chattels)	24
Vehicles	1
<b>Ho Total</b>	<b>164</b>
<b>Kaneshie</b>	
Furniture	8
Laptops & Computers	18
Office Equipment	1
Others (Air Condition & other chattels)	14
Vehicles	1
<b>Kaneshie Total</b>	<b>42</b>
<b>Kisseman</b>	
Furniture	14
Laptops & Computers	14
Office Equipment	38
Others (Air Condition & other chattels)	6
<b>Kisseman Total</b>	<b>72</b>

# Appendix 1 – Day 1 Asset Count Report

## Fixed asset quantities

	Qty
<b>Koforidua</b>	
Furniture	71
Laptops & Computers	27
Office Equipment	32
Others (Air Condition & other chattels)	14
Vehicles	2
<b>Koforidua Total</b>	<b>146</b>
<b>Kumasi Stc</b>	
Furniture	222
Laptops & Computers	75
Office Equipment	69
Others (Air Condition & other chattels)	14
<b>Kumasi Stc Total</b>	<b>380</b>
<b>Madina</b>	
Furniture	124
Laptops & Computers	24
Office Equipment	55
Others (Air Condition & other chattels)	11
<b>Madina Total</b>	<b>214</b>
<b>Makola</b>	
Furniture	77
Laptops & Computers	39
Office Equipment	50
Others (Air Condition & other chattels)	17
Vehicles	1
<b>Makola Total</b>	<b>184</b>

	Qty
<b>Nima</b>	
Furniture	98
Laptops & Computers	23
Office Equipment	38
Others (Air Condition & other chattels)	33
<b>Nima Total</b>	<b>192</b>
<b>Obuasi</b>	
Furniture	89
Laptops & Computers	55
Office Equipment	263
Others (Air Condition & other chattels)	49
Vehicles	2
<b>Obuasi Total</b>	<b>458</b>
<b>Osu</b>	
Furniture	114
Laptops & Computers	20
Office Equipment	43
Others (Air Condition & other chattels)	12
Vehicles	1
<b>Osu Total</b>	<b>190</b>
<b>Suame</b>	
Furniture	67
Laptops & Computers	21
Office Equipment	42
Others (Air Condition & other chattels)	15
Vehicles	1
<b>Suame Total</b>	<b>146</b>

	Qty
<b>Sunyani</b>	
Furniture	72
Laptops & Computers	37
Office Equipment	110
Others (Air Condition & other chattels)	48
Vehicles	2
<b>Sunyani Total</b>	<b>269</b>
<b>Takoradi</b>	
Furniture	181
Laptops & Computers	71
Office Equipment	129
Others (Air Condition & other chattels)	77
Vehicles	8
<b>Takoradi Total</b>	<b>466</b>
<b>Tamale</b>	
Furniture	98
Laptops & Computers	14
Office Equipment	47
Others (Air Condition & other chattels)	27
Vehicles	3
<b>Tamale Total</b>	<b>189</b>
<b>Tarkwa</b>	
Furniture	60
Laptops & Computers	37
Office Equipment	31
Others (Air Condition & other chattels)	30
Vehicles	1
<b>Tarkwa Total</b>	<b>159</b>

	Qty
<b>Tema Main</b>	
Furniture	129
Laptops & Computers	70
Office Equipment	100
Others (Air Condition & other chattels)	8
Vehicles	1
<b>Tema Main Total</b>	<b>308</b>
<b>Combined</b>	<b>Qty</b>
Furniture	3,349
Laptops & Computers	1,451
Office Equipment	1,884
Others (Air Condition & other chattels)	1,081
Vehicles	38
<b>Grand Total</b>	<b>7,803</b>

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1	A/4 SHEETS	2	31	2 SETS OF DRAWERS	1	61	A/4 ENVELOPES	1
2	BACK OFFICE	2	32	2 staplers	2	62	A/C	2
3	BACK OFFICE TELLERS	4	33	2 tables	2	63	A/C INDOOR UNIT	7
4	Camcorder	1	34	2 Teller Till Boxes	2	64	A/C UNIQUE	1
5	Canon Scanner	1	35	2 wooden cash tray	2	65	A/C WALL BRACKETS	11
6	1 Alarm system	1	36	29 money call over files	29	66	A4 Sheets	1
7	1 bag T-rolls	1	37	3 Calculators	3	67	Ablerex stabiliser	1
8	1 box of disposal cups	1	38	3 Dustbins	3	68	AC	43
9	1 chair	1	39	3 in 1 customer chair	2	69	AC INDOOR UNIT	4
10	1 Coin Counting Machine	1	40	3 IN 1 METAL CHAIR	2	70	AC-ADVANCE TECH	1
11	1 CT 500 Polyworld tank	1	41	3 ITS ROUTERS	1	71	ACCESS CONTROL BOARD	1
12	1 electronic switchboard	1	42	3 pen holders	3	72	Access Controller	2
13	1 four in one drawer cabinet	1	43	3 pencil holders	3	73	Access Controller System	1
14	1 LG tv	1	44	3 SEATER BENCH	1	74	Account opening cabinet (5)	5
15	1 plastic cash tray	1	45	3 stamp pads	3	75	ACCOUNT OPENING FORMS, PERSONAL	1
16	1 Polytank	1	46	30 dbl Antenna	1	76	ACCOUNT OPENING, COOPERATE	1
17	1 safe	1	47	32" LG LCD Television	1	77	ACs	9
18	1 steel cabinet	1	48	3COM SWITCHES (8)	1	78	ACTIVE IDENTITY APPLIANCES(2)	1
19	12 CCTV CAMERAS (9 INDOOR AND 3 OUTDOOR)	1	49	3-in-1 sofa (Black)	1	79	AC-UNIQUE	2
20	15 boxes of old account opening forms	15	50	3-SEATER BENCH	1	80	Advert Boards	2
21	17 ATM cassettes	17	51	4 CUBICLE UNIT	1	81	Air - condition	1
22	18 ATM roller receipts	18	52	4 Drawer Cabinet	2	82	AIR CONDITION	38
23	2 boxes of A4 sheets	2	53	4 in 1 customer chair	1	83	Air condition	22
24	2 CCTV camera	1	54	4 IN ONE CUSTOMER CHAIRS	4	84	Air Condition (Samsung)	1
25	2 Chairs	2	55	5 stamps	5	85	Air Condition (UT Branded)	4
26	2 Dustbins	2	56	5-door Cabinet	1	86	Air Conditioner	63
27	2 Extension Board/cable	2	57	63 boxes of vouchers	63	87	Air conditioner	8
28	2 in 1 customer chair	2	58	9 chairs	9	88	Air conditioners	16
29	2 mini tables	2	59	A Spoilt POS	1	89	Air conditions	2
30	2 SEATER BENCH	1	60	A.C	2	90	Air freshner dispenser	2

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
91	Air refreshner dispenser	2	121	ATM Cassettes	7	151	BARRACUDA APPLIANCES (2)	1
92	AirCondition	25	122	ATM located at Accra Mall	1	152	Batteries	8
93	Aircondition	1	123	ATM located at Furniture City	1	153	Batteries - 8	1
94	Airconditioner	20	124	ATM located at Hyper Palace	1	154	BATTERIES BOX [8]	1
95	AirConditioner	1	125	ATM Machine	6	155	BATTERY (INVENTOR)	8
96	AIR-CONDITIONERS	2	126	ATM Machine	1	156	Battery bank	1
97	AIRTEL CASH STAND	1	127	ATM money case	6	157	Bench	1
98	Airtel stand	1	128	ATM PIN BOX	1	158	BIG CHAIR	1
99	ALUMINIUM LADDER	1	129	ATM PINs Safe	1	159	Bin	3
100	Amatek	1	130	ATM Pins Till Box	1	160	binding machine 2188	1
101	Analogue cellular gateway	1	131	ATM STAND	1	161	Biometric Reader	1
102	Analogue cellular gateway (MTN)	1	132	ATM Till Box	1	162	BLACK CHAIR	4
103	Analogue cellular gateway (Tigo)	1	133	ATM Vault	1	163	Black guest chairs (2)	1
104	AP Mouse	1	134	Audio system (for marketing)	1	164	BLACK LEATHER CHAIR	1
105	Aquarium	1	135	Auto - Voltage Regulator	1	165	Black lobby chairs (2)	1
106	ARCHIVE BOXES	7	136	Auto loan cabinet	1	166	Black Panasonic phones (2)	1
107	Arm chair	19	137	AUTO VOLT. REGULATOR	2	167	Black visitor's chairs (5)	1
108	Arm Chair(3 Seater	2	138	Automatic Change Over	1	168	BLINDS	2
109	ASA CISCO ROUTER	1	139	Automatic teller machine	1	169	Blower	1
110	aska power generator set	1	140	AVAYA IP OFFICE 500VZ	1	170	Blowing Machine	1
111	ATM	3	141	AVAYA TELEPHONE	7	171	BLUE FLOWER POT	1
112	ATM Canister	7	142	Back office chairs	1	172	BOARD	1
113	ATM CARD BOX	1	143	Back office chairs (3)	3	173	Book case	3
114	ATM card tillbox	2	144	Back office table (7)	1	174	Book- Display (Cabinets)- (3)	1
115	ATM CARDS Pin BOX	1	145	BACK OFFICE WAITING CHAIR	1	175	BOOK SHELF	5
116	ATM Cards safe	1	146	Baijia counting machine	1	176	BOOK SHELF -METAL	2
117	ATM Cards till box	2	147	Bank Slip holders	1	177	Bookcase	1
118	ATM cassettes	8	148	Banking Hall Screen/	1	178	BOOKS SHELF	2
119	ATM CASSETS (8PCS)	1	149	Bar	1	179	BOSH REFRIGERATOR	1
120	ATM Cassette	8	150	Bar stools	1	180	Box of ATM cards	1

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
181	Box of ATM pins	1	211	Cabinet 2	2	241	Card reader	1
182	Box of foreign cash	1	212	Cabinet 3	2	242	Card reader (2)	1
183	Branch laptop	1	213	Cabinet 4	2	243	CARRIER BAGS, RUBBERS	1
184	Branch Vehicle	2	214	Cabinet 5	1	244	Cash Box	2
185	BROCHURE STAND	2	215	CABINET DRAWERS	1	245	CASH COUNT MACHINE	3
186	BROKEN CHAIRS	8	216	Cabinets	23	246	Cash counting machine	6
187	BROWN CHAIR	1	217	Cabinets 1	2	247	Cash shrinking machine	1
188	BROWN TABLE	1	218	Cabinets 2	2	248	Cash Till Box	4
189	Brum Water Dispenser	1	219	Cabinets 3	1	249	Cashiers Chairs	1
190	BUCKET	1	220	Cabinets 3 (Kingdom)	1	250	Cashier's Swivel	4
191	BULB (4 IN 1)	1	221	CALCULATOR	19	251	Casio calculator	3
192	BULB HOLDER	1	222	Calculators	11	252	CCC SCANNING MACHINE	1
193	BULBS	9	223	Calculators (14)	1	253	CCTV	1
194	BULBS (4 IN 1)	23	224	CALCULATORS (CASIO)	3	254	CCTV Cam	1
195	BULBS (4IN 1)	2	225	Camera	8	255	CCTV camera	4
196	Bullet Camera	2	226	Camera	1	256	CCTV Camera sets	1
197	Bullion Van	5	227	Cane chairs	1	257	CCTV CAMERAS	9
198	Bullion Van (GM 6890-13)	2	228	Cane tables	1	258	CCTV Cameras	13
199	BULLION VAN (GT-5026-10)	1	229	Canister (4)	1	259	CCTV DECODERS	1
200	Bullion van (Toyota Hillux pick up -Milleage: 93,966 km )	1	230	Cannon Scanner	1	260	CCTV Dell Monitor	1
201	Burnside fixed cellular terminal (vodafone)	1	231	Cano Scanner	1	261	CCTV monitor	8
202	Cabinet	210	232	CANON FAX MACHINE(NOT IN GOOD SHAPE)	1	262	CCTV RECEIVER SYSTEM UNIT	1
203	CABINET	15	233	CANON PRINTER	1	263	CCTV RECORDER	1
204	CABINET - LOAN FILES	8	234	CANON SCAN	1	264	CCTV TRANSMITTER	1
205	CABINET & DRAWERS	1	235	CANON SCANNER	2	265	Ceiling fan	1
206	Cabinet (3)	1	236	CANOPY	2	266	Ceiling fans	3
207	Cabinet (fire proof)	9	237	canoscanlide 110 - Scanner	1	267	CENTER TABLE	2
208	CABINET (METAL)	2	238	Canteen chairs	5	268	Central Processing Uit	1
209	CABINET (MINI)	1	239	Canteen table	1	269	Central Processing Unit	20
210	Cabinet 1	2	240	CAR- KIA PICANTO	1	270	Central Processing Unit (CPU)	10

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
271	CENTRE TABLE	4	301	CHAIRS (STAFFS)	6	331	Coins Counter	1
272	Chair	420	302	Chairs for teller	4	332	COINS COUNTING MACHINE	4
273	CHAIR	1	303	CHAMBER POT	1	333	Combined Inverter Charger	1
274	Chair - Swivel	1	304	CHANGE OVER	2	334	COMBINED INVERTER&CHARGER	1
275	CHAIR (3)	1	305	Cheque Box	1	335	Combo	1
276	chair (4 in 1)	4	306	CHEQUE SCANNER	11	336	Commercial Operations Vehicle	1
277	CHAIR (BLACK)	1	307	Cheque Scanner	1	337	COMPAQ PS 5251	1
278	CHAIR (CUSTOMER)	2	308	CHQ SCANNER	1	338	Computer	17
279	CHAIR (STAFF)	2	309	CIRCULAR TABLE	2	339	Computer Chair	10
280	Chair 1	3	310	CISCO 1700 ROUTER	1	340	Computer Monitor	10
281	Chair 10	1	311	CISCO 1800 ROUTER	1	341	Computer Monitor - Dell	2
282	Chair 2	3	312	CISCO 2900 ROUTER (2)	1	342	Computers	11
283	Chair 3	2	313	CISCO 3900 ROUTER	1	343	Computers (full set)	11
284	Chair 4	1	314	CISCO SWITCHES (9)	1	344	CONFERENCE	44
285	Chair 5	1	315	CISCO SYSTEM	1	345	Conference Table	2
286	Chair 6	1	316	CISCO System (800 series)	1	346	CONNEX SAFE	1
287	Chair 7	1	317	CISCO SYSTEMS	1	347	Copier	3
288	Chair 8	1	318	CLEARING CHEQUE SCANNER TS230	1	348	COUCH	15
289	Chair 9	1	319	CLOCK	14	349	Couch	4
290	CHAIR- FOAM/CLOTH	1	320	COAT HANGER	7	350	COUCH CHAIRS	2
291	CHAIR&SWIVEL	1	321	Coffee chair	5	351	COUNTER	1
292	CHAIRS	188	322	COFFEE ROOM CHAIR	1	352	COUNTER	3
293	Chairs	18	323	Coffee room chairs (4)	1	353	counter desk	3
294	CHAIRS (19)	2	324	COFFEE ROOM TABLE	1	354	COUNTING MACHINE	49
295	Chairs (2)	1	325	COFFEE SPACE	1	355	Counting Machine	4
296	CHAIRS (28)	1	326	Coffee table	11	356	Counting machine - Currency Discriminator	1
297	CHAIRS (3)	2	327	Coffee table 1	1	357	Counting machine - Laurel	1
298	Chairs (4)	1	328	Coffee tables	2	358	Counting Machine (Forex)	1
299	Chairs (43)	1	329	Coin Counting Machine	1	359	COUNTING MACHINE FOR SPECIE	2
300	CHAIRS (CUSTOMERS)	9	330	Coin counting Machine	2	360	Counting machines	20

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
361	COUNTING MACHINES(3)	1	391	CUSTOMER CHAIR- LEATHER	3	421	Dell Monitor	1
362	CPU	74	392	Customer chairs	35	422	DELL MOUSE	15
363	CPU	3	393	Customer chairs (damaged)	4	423	DELL OPTIPLEX 360 SYSTEM UNIT	1
364	CPU- MICROSOFT KEY	1	394	Customer chairs (lump sit) 4 in 1	3	424	Dell Optiptex	1
365	CPUs	8	395	Customer desk	1	425	Dell Optiptex 380	1
366	Creative amplier and speakers A550	1	396	CUSTOMER FEEDBACK BOX	1	426	DELL PC	3
367	CUBICLE	4	397	CUSTOMER SERVICE DESK	2	427	Dell PC Monitor	6
368	Cubicle / Blue and brown desk unit	1	398	Customer service rep chair	4	428	Dell PC Monitor	2
369	Cubicle / desk unit	1	399	Customer table	1	429	Dell PC Monitors (12)	1
370	Cubicle desktop	1	400	CUSTOMER WAITING BENCH	7	430	Dell PL Monitor	2
371	Cubicle with cabinet	1	401	Customer writing board	1	431	DELL PROJECTOR	1
372	CUBICLE/DESK SET	1	402	Customer's Chair	18	432	Dell Projector	1
373	CUBICLE/DESK SET (6)	1	403	CUSTOMERS CHAIR	3	433	DELL SERVERS (38)	1
374	Cubicles/desk unit (4)	2	404	Customer's chair (four in one)	2	434	DELL SYSTEM	2
375	Cupboard	1	405	Data Link	1	435	DELL SYSTEM UNIT	59
376	Cupboards	3	406	DE LA RUE NOT COUNTING MACHINE	1	436	dell system unit	5
377	Currency detector	1	407	Decoder	2	437	Dell system unit	1
378	CURRENCY DISPENSER	1	408	Decoder	1	438	Dell system unit 2	1
379	CURTINS	4	409	Dell	4	439	Dell System Units (12)	1
380	Curve Desk	1	410	Dell	1	440	DEPOSIT SLIP STAND	1
381	customer bench 1	1	411	DELL CPU	25	441	DEPOSIT STAND	1
382	customer bench 2	1	412	DELL DESKTOP	1	442	DESCON COUNTING MACHINE	4
383	customer bench 3	1	413	Dell desktop	5	443	Descon machine	1
384	customer bench 4	1	414	Dell key Board	1	444	DESK	124
385	customer bench 5	1	415	DELL KEYBOARD	23	445	Desk	7
386	CUSTOMER CHAIR	30	416	DELL LAPTOP	10	446	DESK	1
387	Customer Chair 1	3	417	Dell Laptop, Inspiron	1	447	Desk 1	1
388	Customer Chair 2	3	418	DELL MOITOR	1	448	Desk 2	1
389	Customer Chair 3	1	419	DELL MONITER	1	449	DESK CABINET	6
390	CUSTOMER CHAIR FOAM	2	420	DELL MONITOR	78	450	DESK CABINET LOCKED	2

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
451	Desk computers	2	481	Desktop Monitor	11	511	Document Examination UV Light	1
452	DESK- CSO	2	482	Desktop monitor	1	512	Document examinations scanner	1
453	DESK CUSTOMERS	1	483	Desktop monitors & CPUs	10	513	Document/file rack	1
454	Desk drawer	4	484	Desktop PC Tables	1	514	DOLLAR COUNTING MACHINE	1
455	DESK DRAWER CABINET	1	485	Desktop phones	18	515	DOLLAR COUNTING MACHINE & RECEIPT PRINTER	1
456	DESK DRAWERS	1	486	DESKTOPS	8	516	Dome cam (3)	1
457	Desk drawers (4)	1	487	Diesel Generator	1	517	Dome Camera	4
458	DESK GLASS COVER	1	488	Digital cheque scanner	1	518	DOOR MAT	1
459	Desk Organiser	4	489	DIGITAL RADIO	1	519	Doors	2
460	Desk Organisers	10	490	Digital scanner	1	520	DRAWER	34
461	Desk Phone	32	491	Digital sound system	1	521	DRAWER	1
462	Desk phones	20	492	Digital Voltage Stabiliser	1	522	DRAWER (L-SHAPE)	1
463	DESK RACK	1	493	Digital Voltage Stabilizer	1	523	DRAWER L/S	2
464	Desk set	2	494	DINING CHAIRS	7	524	DRAWER S/S	1
465	Desk stamps (2)	2	495	Dining table	3	525	Drawer safe	2
466	DESK TOP COMPUTPER	16	496	DINNER CHAIR	3	526	Drawer set	29
467	Desk tray	4	497	DINNING CHAIR	4	527	Drawer/cabinet	1
468	DESK W/ CABINETS	2	498	dinning chairs	10	528	DRAWERS	47
469	Desk with cabinets	1	499	dinning table	4	529	DRAWERS	1
470	Desk with chair	1	500	DINNING TABLE	1	530	DSKTOPS	2
471	Desk with side cabinet	1	501	Diplomat	2	531	DSTV DECODER	4
472	DESK/CUBICLE PARTITION	1	502	DIPLOMAT SAFE	1	532	DSTV decoder 1	1
473	Deskjet printer	1	503	Disassembled christmas tree	1	533	DSTV Receiver	1
474	Deskjet printer	1	504	DISPENSER	7	534	Dust Bin	22
475	DESKOP	1	505	Dispenser	1	535	DUSTBIN	11
476	DESK-PERSONAL BANKER	1	506	Dispenser bottles	1	536	Dustbin (2)	1
477	DESKS	14	507	DISPENSER SUPREME	1	537	DVD PLAYER	1
478	DESKTOP	19	508	Display rack	3	538	DVR	3
479	Desktop computer	3	509	D-link DES 1024D (10/100 fast ethernet switch)	1	539	E- Zwich machine	2
480	Desktop computer (28 pcs)	28	510	D-link gagabit switch (Dlink gree)	1	540	E-business card printer	2

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
541	ECOSYSM2935DN	1	571	Extention cable	2	601	File Cabinet	1
542	ELECTRIC CHANGEOVER BOX	1	572	EXTENTION PLUG	1	602	FILE CABINET (RIGID)	1
543	ELECTRIC CONVERTER	7	573	EXTINGUISHER	3	603	FILE CABINET (UCHIDA)	2
544	Electric Kettle	2	574	EXTRA CABINET	11	604	File Cabinet- big	1
545	EMERGENCY LIGHT	3	575	EZWICH	2	605	File Cabinet- small	1
546	EMERSON PRECISION AC	2	576	E-zwich	3	606	File cabinet with glass doors	1
547	ENVIRONMENT MONITORING TOOL	1	577	E-zwich Enroller	1	607	FILE CABINETS	1
548	EPSILON VPS	1	578	E-zwich Enroller (Sagem)	1	608	FILE CABINETS BIG	6
549	Epson projector	4	579	Ezwich enrolment POS	1	609	FILE CABINETS SMALL	21
550	Exchange rate board	1	580	E-ZWICH FINGER PRINT	1	610	FILE DRAWERS	2
551	EXECLAIR	2	581	EZWICH MACHINE	3	611	File holders	1
552	EXECUTIVE CHAIR	14	582	E-ZWICH MACHINE	3	612	File pack	1
553	Executive chair (Reception)	1	583	Ezwich POS	3	613	File rack	18
554	Executive chairs (3)	1	584	E-ZWICH POS	3	614	FILE SAFE	3
555	Executive Desk	6	585	EZWICH POS SCANNER	1	615	FILE SERVERS	2
556	Executive desk and drawers	1	586	E-ZWICH REG. MACHINE	3	616	FILE STAND	1
557	EXECUTIVE DESK FOR CUSTOMERS	1	587	E-ZWICH REG.MACHINE	1	617	File storage rack	4
558	EXECUTIVE DESK WITH SIDE LOCK	3	588	E-ZWICH ROLLS	1	618	File/document rack	1
559	EXECUTIVE DESK WITH SIDED LOCK	1	589	Ezwich Scanner	2	619	Filing Box	1
560	Executive Sofa 1	2	590	E-Zwich Scanner	5	620	Filing cabinet	5
561	Executive Sofa 2	2	591	F/COUNTING MACHINE	1	621	Filing cabinet	2
562	Executive Sofa 3	1	592	F/COUNTING PRINTER	1	622	Filing rack	6
563	Executive Sofa 4	1	593	FAMILY DISPENSER	1	623	finger print scanner	1
564	Executive Swivel Chair	1	594	FAN	3	624	FIRE ALARM	3
565	Executive Visitor's Sofa 1	1	595	Fax Machine	2	625	Fire alarm control panel	1
566	Executive Visitor's Sofa 2	1	596	FCT Lines	3	626	FIRE ALARM DETECTOR	1
567	Espresso Coffee Maker	1	597	FIBRE OSG (3)	1	627	FIRE DETECTOR	1
568	Extension Board	16	598	FIBRE SWITCH	1	628	FIRE ESTINGUISHER	3
569	Extension Cable	13	599	FILE AND PAPER HOLDER	3	629	FIRE EXTINGUISERS ( 4 IN 1)	2
570	EXTENTION BOARD	7	600	FILE CABINET	118	630	Fire extinguisher	75

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
631	FIRE EXTINGUISHERS	16	661	Flowers	1	691	Genset	4
632	FIRE EXTINGUISHERS	1	662	FM 200 FIRE EXTINGUISHER	1	692	GIANT COUNTING MACHINE	1
633	Fire hose	1	663	FOLDING TABLE	1	693	Giant perforater	1
634	FIRE PROOF CABINET	2	664	Ford Ranger	1	694	Giant Printer	1
635	Fire proof cabinet (2)	1	665	Foreign counting machine	1	695	Giant Stapler	1
636	Fireproof cabinet	1	666	Foreign counting machine receipt printer	1	696	Giant stapler	1
637	Fireproof cabinet (4)	4	667	Foreign currency detector	4	697	GLASS CABINET	7
638	FIRST AID BOX	4	668	Forex Counting machine	1	698	GLASS CABINET -OPEN	2
639	First Aid box	1	669	Four drawers for tellers	4	699	GLASS CENTER TABLE	3
640	Fish eye cam	1	670	Four in one cabinet	4	700	glass coffee table	1
641	Five in one shelve	1	671	Frames for business certs on wall	5	701	Glass side	1
642	FLAG STAND	1	672	FREE EXTINGUISHER	1	702	GLASS TABLE	2
643	Flat screen	4	673	FRIDE	1	703	GSM Gateway	4
644	Flat screen computer	1	674	Fridge	46	704	HAND DRYER	1
645	Flat screen television	1	675	Fridge	2	705	Hand sanitizer dispenser	1
646	FLAT SCREEN TV	1	676	Fridge (Midea single door)	1	706	Hanging cabinet	3
647	Flat Screen Tv	1	677	Front desk	1	707	HARDWARE SECURITY MODULE	1
648	Flat Screen Tv (1)	1	678	FTC Device	3	708	HD Dollar Detector	1
649	Flatscreen TV	1	679	Fuel tank	1	709	HIC Vision bullets Camera	1
650	FLIP CHART	1	680	FURNITURE	31	710	HIC Vision outdoor Camera	1
651	Flip Chart Stand	1	681	Fuse Box	1	711	Hikvision	1
652	Flipchart board	1	682	Gaint counting machine	1	712	Hikvision Camera	3
653	Floor Carpet	2	683	GEN SET	1	713	Hikvision CCTV footage receiver	1
654	Floral arrangement	1	684	Gen Set	1	714	HIKVISION NVR	1
655	FLOWER AND VARS	1	685	GEN SET (PARKINS)	1	715	Home theater	1
656	Flower pot	5	686	Genee Powerboard	1	716	Honey Well DVR - HR VISSION	1
657	FLOWER POTS	1	687	GENERATOR	6	717	HP	5
658	Flower pots	2	688	Generator	2	718	HP (CP2025) Color LaserJet	1
659	Flower vars	2	689	GENERATOR SET	2	719	HP 630 laptop	1
660	Flower vase	1	690	Genset	1	720	HP COLOR LASER JET	1

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
721	Monitor/System unit set	1	751	HP SYSTEM UNIT	5	781	KETTLE	4
722	HP computer	4	752	HP TAPE DRIVE	1	782	Kettle	2
723	HP CPU	1	753	Huawei Handset	1	783	KEY BOARD	11
724	HP DESKJET 2510(PRINTSCAN)	1	754	I desk	11	784	KEY BOARD (FAULT)	6
725	HP deskjet 5250 printer	1	755	IBM SERVER	1	785	KEYBOARD	109
726	HP DESKTOP	1	756	ICAR digital voltage stabiliser (vega)	1	786	Keyboard	5
727	HP Desktop 2510	1	757	IDS Fire Alarm	1	787	Kia Cerato	2
728	HP FIBRE SWITCHES (3)	1	758	Image scanner	1	788	KIA CERATO (GT- 7412- 10)	1
729	HP LAPTOP	9	759	Image Scanner	1	789	KIA PICANTO	1
730	HP Laptop Probook 4630	1		Inspiron 15 3000 S			Kia Picanto -	
731	HP laser jet	1	760	Monitor/System unit set	1	790	GT-9524-09	1
732	HP LASER JET P1102	2	761	INTERNET PORT ROHS (POE SWITCH)	1	791	KIA PICANTO (GN-5092-Z)	1
733	HP laser jet Printer	1	762	Intray	2	792	Kictch Cabinet	1
734	HP LaserJet 1536dnf MFP	1	763	Invensis SKN-S	1	793	Kictchen Chair	4
735	HP MEDIA DRIVE	1	764	Invensis SVC 7500VA	1	794	KITCHEN CABINET	9
736	HP MONITOR	5	765	INVENSYS CONVERTER	1	795	KITCHEN CABINET, SET	1
737	HP Monitor (CCTV)	1	766	Invensys Inverter	1	796	KITCHEN CUPBOARD	1
738	HP PC Monitor	1	767	INVENSYS INVERTER CHARGER (12VDC)	1	797	Kitchen desk	1
739	HP PRINTER	9	768	INVERTER	3	798	Kitchen sink	2
740	HP Printer @backoffice	1	769	Inverter	1	799	Kitchen table- rectangular	1
741	HP Printer, Scanner, Fax machine	1	770	Inverter & charge with 8 batteries, converter	1	800	Kitchen table- square	1
742	HP Pro CPU	1	771	INVERTER BATTERIES	3	801	KITCHEN UNIT	1
743	HP Probook	1	772	Inverter Battery	8	802	L desk	12
744	HP probook 1	1	773	INVERTER BATTRIES	8	803	L SHAPED EXECUTIVE DESK	1
745	HP probook 2	1	774	Inverter Sinewaver Combined Charger	1	804	Ladder	1
746	HP probook 3	1	775	Inverters	1	805	Landline Telephone handset	1
747	HP Probook 4530s	2	776	INVERTOR	1	806	LAPTOP	41
748	HP Probook 4540s	2	777	INVERTOR BATTERIES	1	807	Laptop	3
749	HP Scanner	1	778	Invertor battery (8)	1	808	Laptop - HP	2
750	HP SERVER (6)	1	779	IP PHONE	7	809	Laptop 1	1
			780	Junk Switch	1	810	Laptop 2	1

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
811	Laptop 3	1	841	LIQUID SOAP DISPENSER	1	871	METAL FIRE CABINET	7
812	Laptop Computer	1	842	Lobby AC	1	872	Metal lounge settee	11
813	LAPTOP HP	1	843	Locker	2	873	METAL ROCK	1
814	LAPTOP(DELL)	2	844	Locker	4	874	Metal Shelve	2
815	Large Cabinet	1	845	Lockers	5	875	Metal tray Qty 2	2
816	Large Central Processing Unit	1	846	LOGITEC MOUSE	1	876	MICROWAVE	19
817	Large coffee table	1	847	Logitech Camera	1	877	Microwave (Midea)	1
818	Large Dust Bin	1	848	LONG BENCH/CHAIR	3	878	Microwave oven	2
819	LARGE STAPLER	3	849	LONG CHAIR	2	879	MICROWAVE, WHIRLPOOL	1
820	Large Steel Cabinet	7	850	LONG DESK	2	880	Midea AC	1
821	Large Till Bix	1	851	Lounge chair 1	1	881	Midea Air Conditions	5
822	Laserjet photocopier (4 pcs)	4	852	Lounge chair 2	1	882	Midea Tabletop Fridge	1
823	Laserjet printer	1	853	L-SHAPE DESK	2	883	MIDEA WATER DISPENSER	2
824	LaserJet printer stand	1	854	L-SHAPE OFFICE DESK	1	884	MINI CABINET	4
825	LAUREL COUNTING MACHINE	3	855	L-Shaped Office Table	1	885	Mini cabinets	11
826	Laurel counting machine (J790 II) (3pcs)	3	856	L-shaped table	6	886	Mini Fridge	2
827	LCD SAMSUNG 32"	1	857	Magazine Rack	1	887	Mirror	8
828	LEATHER CHAIR	5	858	MAIN SERVER 3COM	1	888	MOBILE LINES	1
829	Lemon Green Dustbin	1	859	Mandate scanner	2	889	Mobile money network display boards	2
830	LENOVO LAPTOP	2	860	MBR Recorder	1	890	MOBILE PHONE	1
831	LENOVO MONITOR	1	861	Medium Cabinet	3	891	Mobile phone	1
832	LENOVO SERVERS (2)	1	862	Medium Fridge	2	892	Mobile phone for mobile money	2
833	Letter tray	1	863	Medium Metal Drum	1	893	MOBIWIRE POS	5
834	LG - Home Theatre	1	864	MEETING CHAIRS	4	894	MODEM	1
835	LG FRIDGE	7	865	Meeting table	3	895	MOILE PHONE	3
836	LG Microwave	1	866	Metal 4 door cabinet	5	896	MONEY COUNTING MACHINE	8
837	LG RADIO	3	867	METAL CABINET	49	897	Money counting machine (Lauren)	1
838	LG REFRIGERATOR	2	868	METAL FILE CABINET	2	898	Money counting machine (PRO)	2
839	LG Table Top Fridge	1	869	METAL FILE CABINET (UCHIDA)	2	899	MONITOR	201
840	LG TV	2	870	METAL FILING CABINET	2	900	Monitor	11

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
901	MONITOR (FAULT)	1	931	NASCO A/C	1	961	NORTEL TELEPHONE	7
902	MONITOR (SPARE)	1	932	NASCO AIR CONDITION	1	962	NORTEL TELEPHONE	1
903	MONITOR FOR CCTV	1	933	Nasco fridge	2	963	Note Counting Machine	8
904	MONITOR FOR SECURITY CAMERA	1	934	Nasco Kettle	1	964	Notel networks telephone	1
905	Monitors	30	935	Nasco Led 39	1	965	Notice board	29
906	Monitors/Keyboards	14	936	NASCO MICROWAVE	1	966	Notice Board	3
907	Morheus scanner	1	937	NASCO Television	1	967	NOTICE BOARD- FEES	1
908	MOTOR VEHICLE	1	938	Nasco Television 42"	1	968	Noticeboard	1
909	Motor Vehicle	3	939	NASCO TV	2	969	NOTICES	11
910	MOUSE	84	940	Nasco TV 42"	1	970	NVR	3
911	MOUSE	1	941	NASHUATEC PHOTOCOPIER	1	971	NVR recorder	1
912	Mouse (2)	1	942	NASHUATEE COPIER	1	972	OCCAN WATER DISPENSER	1
913	MOUSE DELL	3	943	Nashwatee Photocopier	1	973	Office Cabinet	2
914	Movable Drawer	1	944	NCR PAPERS	1	974	Office chair	16
915	Movable drawer	1	945	NETAPP STORAGE AREA NETWORK	1	975	OFFICE CHAIR (BLACK)	7
916	MTN MOBILE MONEY STAND	1	946	Netted black lobby chairs (9)	1	976	OFFICE CHAIR (BROWN)	1
917	MTN stand	1	947	NETWORK AREA STORAGE	1	977	Office chair 1	1
918	Mugs (10)	10	948	NETWORK PLUGS	3	978	Office chair 2	1
919	Multi currency banknote discriminator	1	949	NETWORK POLE/MAST	1	979	Office chair 3	1
920	Multi currency discriminator	1	950	Network Switch	1	980	Office chair 4	1
921	Multi currency receipt printer	1	951	NEW AIR CONDITIONER	1	981	OFFICE CHAIRS	3
922	MULTI DECODER & STAND	1	952	NEW COUNTING MACHINES	2	982	OFFICE DESK	19
923	Multi TV decoder	2	953	Newspaper Basket	1	983	Office Desk - Receptionist	1
924	Multi Tv Decoder	1	954	NISCO AC (4)	1	984	Office Desk (left wing)	1
925	Multiple Printer	1	955	NOKIA HANDSET	1	985	Office Desk- L shaped	1
926	Multiple Table	1	956	Nokia mobile phone	1	986	Office desks with drawers (2)	1
927	Multipurpose printer	1	957	NORMAL OFFICE DESK	2	987	OFFICE PHONE	19
928	Naches	1	958	Normal office table	4	988	OFFICE PHONES	11
929	NAME HOLDER	2	959	NORTEL NETWORK PHONE	2	989	Office shredder	1
930	Nasco 42" TV	1	960	NORTEL NETWORKS TELEPHONE	2	990	Office Table	4

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
991	Office table 1	1	1021	Panasonic handset	2	1051	PENS	1
992	Office table 2	1	1022	Panasonic Handset (3)	1	1052	Perforator	21
993	Office table 3	1	1023	PANASONIC KXTDA100	1	1053	Perforators	6
994	Office table 4	1	1024	PANASONIC KXTEM7424	1	1054	PERFRATOR	1
995	Office table 5	1	1025	PANASONIC KX-TEM824	1	1055	Personal banker (3)	1
996	Office Tables	17	1026	PANASONIC PABX	3	1056	Phillips Radio	1
997	Old server case	1	1027	Panasonic phone	3	1057	PHONE	16
998	Olympia cutting machine 82049	1	1028	Panasonic phone black	1	1058	Phone Avaya	1
999	Olympia lamination machine 82048	1	1029	PANASONIC PHONES	16	1059	PHONES	23
1000	Operational Van (GM 1404-14)	1	1030	PANASONIC RADIO	2	1060	Photocopier/Scanner	1
1001	Ops manager chair (2)	2	1031	Panasonic Telephone	1	1061	PHOTO COPIER/ SCANNER	1
1002	OPTIMALPLEX 320 Optiplex 3010	1	1032	Panasonic telephone (Green)	2	1062	PHOTO COPY MACHINE	1
1003	Monitor/System unit set Optiplex 330	1	1033	Panasonic Telephone Handset	4	1063	Photocopier	1
1004	Monitor/System unit set Optiplex 360	6	1034	Panasonic Telephone Handsets (2)	1	1064	Photocopier Machine	3
1005	Monitor/System unit set Optiplex 380	1	1035	PANEL MODERM	2	1065	Photocopiers	1
1006	Monitor/system unit set Optiplex 390	1	1036	Paper	1	1066	PHOTOCOPY MACHINE	3
1007	Monitor/System unit set	8	1037	PAPER CLIPS	2	1067	Pick up	1
1008	OTHER CHAIRS	20	1038	PAPER CUTTER - SHREDDER	1	1068	Pick up vehicle	1
1009	Outlet cam	1	1039	Paper rack(brochure stand)	1	1069	Picture frames	7
1010	Outward Cheque Till Box	1	1040	Paper rack(broucher stand)	1	1070	Pin printer	1
1011	P.O.S MACHINE	2	1041	Paper scanner	1	1071	PLASMA TV 32 INCHES	2
1012	PABX	2	1042	PAPER SHREDDER	1	1072	Plasma TV 32"	1
1013	PABX Device	1	1043	Paper towel dispenser	1	1073	Plastic tray 1	1
1014	Painting 1	1	1044	Patch panel (telephone)	1	1074	PLUGS	11
1015	Palatable airconditioner	1	1045	Patch panel A	1	1075	PLUGS (2 IN 1)	7
1016	PANASONIC	3	1046	Patch panel B	1	1076	PLUGS (2 IN 1)	33
1017	PANASONIC DESKTOP PHONE	8	1047	PC's	32	1077	Podium	1
1018	PANASONIC GHETTO BLUSTER	1	1048	PDU	3	1078	PODIUM (CLIENTS DESK)	4
1019	Panasonic hand set	1	1049	PEFORATOR	2	1079	POINT OF SALE (P.O.S)	2
1020	Panasonic Handset	12	1050	PEN HOLDER SET	2	1080	POLY TANK	2

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1081	PolyTank	2	1111	Printer jet	1	1141	RECEIPT PRINTER	1
1082	Polytank	3	1112	PRINTER MACHINE	1	1142	Reception desks with drawers (2)	1
1083	POLYTANK STAND	1	1113	PRINTER/FAX MACHINE	1	1143	RECTANGULAR TABLE	1
1084	POLYTANK(2)	1	1114	PRINTER/PHOTOCOPIER	2	1144	RECTANGULAR TABLE (2)	1
1085	Portable Multi-Currency Banknote denominator	1	1115	PRINTER/PHOTOCOPIER MACHINE	1	1145	Red chair	2
1086	Portrait	1	1116	Printer/Scanner/Copier	1	1146	Red lobby chair	11
1087	POS	7	1117	PRINTER-KYOCERA	1	1147	Refridgerator	1
1088	POS	1	1118	Printers	3	1148	Refrigerator	10
1089	POS - Sinet	1	1119	Printers	3	1149	Refrigerator	1
1090	POS (MT0002SP1)	2	1120	PRINTERS, TONERS	3	1150	Register Basket	2
1091	POS MACHINE	2	1121	PRO 150 UM Intellect TECHNOLOGY (3 pcs)	3	1151	Reuter	1
1092	Pot	1	1122	PRO 85 UM COUNTING MACHINE	2	1152	REXEL SHREDER	1
1093	Power convertor	1	1123	PRO NOTE 120 COUNTING MACHINE	2	1153	ROCK-CPU	1
1094	POWER DISTRIBUTION UNIT	1	1124	Probook 4540s	1	1154	Rocket M5 Radio	1
1095	POWER INVENTER	1	1125	Pronote counting machine	1	1155	ROUND DESK	1
1096	Power inventer (8 batteries)	1	1126	Pull up banner	2	1156	Round lobby table	1
1097	Power Inverter	1	1127	Pull UPS	2	1157	Round meeting table	1
1098	Power inventer	1	1128	PVC SWIVEL CHAIR	1	1158	Round side table	2
1099	Power Regulator	1	1129	PVC SWIVEL LEATHER CHAIR	3	1159	ROUND TABLE	3
1100	Power supply	1	1130	PVC SWIVEL LEATHER CHAIR (NEW)	3	1160	ROUTER	10
1101	Power system	1	1131	PVC SWIVEL LEATHER CHAIR (OLD)	2	1161	Router	1
1102	Printer	43	1132	Rack	1	1162	ROUTER (WIRELESS)	2
1103	PRINTER (AUCTIONED OFF)	1	1133	Rack/shelves	5	1163	Royce aspirator blower	1
1104	Printer (damaged)	1	1134	RACKS ( SUN MICROSYSTEM)	6	1164	Rug	1
1105	Printer @ backoffice	1	1135	Radio	24	1165	Ruler	1
1106	Printer @ Corridor	1	1136	Radio Receiver	3	1166	RUSSEL HOBBS IRON	1
1107	Printer Ecosys M2035DW (Leased)	1	1137	Radio set	2	1167	Safe	5
1108	Printer for forex	1	1138	RADIO TAPE	1	1168	SAFE	4
1109	Printer HP Jet	1	1139	Radio+CD player	1	1169	Safe (mini vault)	1
1110	Printer HP laserjet P1102	1	1140	Rate Board	2	1170	SAFE(LEECO)	1

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1171	SAFE-KINGDOM SUPER SAFE	1	1201	SATELLITE DISH	2	1231	Shelve	1
1172	SAFES	2	1202	Scanjet	1	1232	SHELVES	27
1173	Safety box (qty 2)	2	1203	SCANNER	20	1233	SHELVES WITH 5 SLOT	1
1174	Safety cabinets	4	1204	Scanner	1	1234	Shredder	10
1175	SAGEM CARDS HOLDER TWIN 30	1	1205	Scanner (Back office)	1	1235	Shredder	1
1176	Sales POS (mobile wire)	3	1206	Scanner (CHEQUE)	1	1236	Shredding machine	1
1177	SALON CAR	1	1207	Scanner (CSO)	1	1237	SHREDER( NOT IN GOOD SHAPE)	1
1178	Salon Car Picanto	1	1208	Scanner (Ezwich)	1	1238	Shrink (Rubber Rapper)	1
1179	Saloon Car	1	1209	SCANNER (SIGN CARDS)	2	1239	SHRINKING MACHINE	2
1180	Saloon Car	1	1210	Scanner (TellerScan TS 240)	1	1240	Shrinking Machine	1
1181	Samsung A/C	13	1211	SCANNER/PRINTER	1	1241	SIDE CABINET	15
1182	Samsung A/C 1	1	1212	Scanning specialist	1	1242	Side cabinet (2)	1
1183	Samsung A/C 2	1	1213	Scented candles	5	1243	SIDE CABINETS	2
1184	Samsung AC	1	1214	Security Camera	10	1244	SIDE DESK	1
1185	Samsung Aircondition	2	1215	Security cameras (2)	1	1245	SIDE DRAWER	6
1186	Samsung AirCondition	10	1216	security chair	1	1246	Side drawer 1	1
1187	Samsung Double Door Fridge	2	1217	SECURITY LIGHTS /	1	1247	Side drawer 2	1
1188	Samsung duos	1	1218	Security Post	1	1248	Side drawers	1
1189	Samsung DVD Player	1	1219	Security post (kiost)	1	1249	Side table	1
1190	SAMSUNG HANDSET 1	1	1220	Self inking stamps (3)	3	1250	SIDE TABLES	1
1191	SAMSUNG HANDSET 2	1	1221	SENTRY BOX	2	1251	SIGN POST	1
1192	SAMSUNG HANDSET 3	1	1222	SENTRY BOX CHAIRS	2	1252	Single chair	3
1193	Samsung Home Theatre	1	1223	SERVER	4	1253	SINGLE CHAIR (BLACK)	2
1194	SAMSUNG SPLIT A/C	1	1224	Server case	1	1254	Single chairs	3
1195	Samsung TV	1	1225	SERVER ROOM SYSTEM UNIT	1	1255	Single Sofa 1	2
1196	Samsung TV 1	1	1226	Sever	1	1256	Single Sofa 2	2
1197	Sanitary box (zoomlion)	2	1227	SEVER RAG	2	1257	Sink	2
1198	Sanitiser dispenser	1	1228	SEVER STAND	2	1258	Sisco System	1
1199	SANYO MICROWAVE	1	1229	SHARP TV 21"	1	1259	Small cabinet	1
1200	SATELITE DISH	1	1230	Shelf	7	1260	SMALL CHAIR	5

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1261	Small drawers	2	1291	Staff Chair 2	2	1321	Swivel chair	1
1262	Small locker	1	1292	Staff Chair 3	1	1322	Swift printer	1
1263	SMALL TABLE	3	1293	Staff Desk	9	1323	Switch	1
1264	Smart UPS	2	1294	Staff Desk 1	2	1324	SWITCH (LAN)	1
1265	Smipack SL 44 (Cash wrapper)	1	1295	Staff Desk 2	2	1325	Switch device	2
1266	SMOKE DETECTOR	4	1296	Staff Vehicle	1	1326	SWITCHES	5
1267	SMOKE DETECTOR	6	1297	Stand up board	1	1327	Swivel	1
1268	SMOKE DETECTORS (11)	1	1298	Standing A/C	1	1328	Swivel Chair	289
1269	Soap dispenser	2	1299	Standing drawer 1	1	1329	SWIVEL CHAIR (BLACK)	4
1270	Soap dispenser (2)	1	1300	STANDING FAN	1	1330	Swivel Chair Neck	2
1271	SOAP DISPENSERS	2	1301	STAPLE PINS	1	1331	SWIVEL CHAIRS	78
1272	Sofa	3	1302	Stapler	30	1332	Swivel chairs	22
1273	SOFA CHAIR	2	1303	STAPLER (BIG)	1	1333	Swivel chairs (4)	1
1274	Sofa chair	2	1304	STAPLER (SMALL)	3	1334	SWIVEL LEATHER CHAIR	1
1275	Sofa set- single chairs (2)	1	1305	Staplers	13	1335	SWIVEL LEATHER CHAIR (BROWN)	1
1276	Sofas	2	1306	Staplers (8)	1	1336	SYSTEM UNIT	155
1277	Sony CD Player	1	1307	Stappler	6	1337	System Unit (DEEL)	1
1278	SONY RADIO	1	1308	Statement Printer	3	1338	System Unit (DELL)	1
1279	SPEAKERS	2	1309	Statement printing machine	1	1339	SYSTEM UNIT (FAULT)	3
1280	SPLIT AIR CONDITION (2 OUTDOOR AND 3 INDOOR)	1	1310	Steel Cabinet	4	1340	SYSTEM UNIT (SPARE)	1
1281	Split air conditioner	9	1311	Steel shelves (6)	1	1341	SYSTEM UNIT DELL	4
1282	SPLIT AIR CONDITIONS	2	1312	SteelCabinet	4	1342	SYSTEM UNITS	4
1283	square side table	1	1313	STORAGE AREA NETWORK( SUN MICROSYSTEMS)	1	1343	Table	94
1284	STABILIZED- VEGA	1	1314	STORAGE ROOM	1	1344	TABLE	4
1285	Stabilizer	4	1315	STORE ROOM	1	1345	Table (work space)	12
1286	Stabilizer	2	1316	STUDY TABLE	1	1346	Table 1	1
1287	Stabilizer	1	1317	SUGGESTION BOX	3	1347	Table Cabinet	1
1288	Staf Desk	1	1318	Summer Hut	1	1348	Table Desk 1	1
1289	staff chair	11	1319	SUN ENTERPRISE SERVERS	3	1349	Table Desk 2	1
1290	Staff Chair 1	2	1320	Sunrise shredder	1	1350	Table set	17

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1351	Table top file holders	4	1381	Teller scan T S 230	1	1411	TOYOTA HILUX PICKUP	1
1352	Table top fridge	5	1382	TELLER SCAN TS230	1	1412	TP Link	2
1353	Table top fridge (2pcs)	2	1383	Teller scanner (cheque)	1	1413	TP Link	1
1354	TABLE TOP FRIDGE (WEST POINT)	1	1384	Teller seats	8	1414	TP-LINK	1
1355	Tables	15	1385	TELLER'S COUNTER	1	1415	Trans receiver	1
1356	Tables	3	1386	TELEVISION	1	1416	TRASH BIN	15
1357	Tables (2)	1	1387	TERKMA ROUTER HP COMPAQ	1	1417	TRASH BOX	5
1358	Tables (8)	1	1388	THERMOCOOL WATER DISPENSER	1	1418	TRAY	1
1359	Tape	4	1389	Tigo/Vodafon/MTN/Airtel displays	1	1419	TRAY- BOOK SHELF METAL	1
1360	Tariff Guide	1	1390	Till Box	19	1420	Tripod series MI3770 (Stand)	1
1361	Tariff Guide notice board	1	1391	Till box (ATM cards)	1	1421	T-ROLLS	1
1362	Techno mobile phone	2	1392	Till box (ATM pin)	1	1422	TV	9
1363	TELEPHONE	173	1393	Till box (others)	2	1423	TV & WALL BRACKET	1
1364	Telephone	22	1394	TILL BOX -7 GREY	1	1424	TV for CCTV Camera	1
1365	Telephone	1	1395	TILL BOX BLACK	1	1425	TV NASCO	1
1366	Telephone 2	2	1396	TILL BOXES	3	1426	TV NESCO	1
1367	telephone console	1	1397	Tissue box	1	1427	TV SET	3
1368	Telephone Handset	4	1398	Tissue Dispenser	1	1428	TV SONY	1
1369	Telephone handset	1	1399	TISSUE HOLDER	2	1429	TVs	2
1370	Telephone Receiver	7	1400	TISSUE ROLLERS	2	1430	U.V	1
1371	Telephone set	3	1401	TISSUE, SERVELETTES	1	1431	Unique AirCondition	2
1372	Telephone sets	1	1402	Toilet seats	3	1432	UPS	8
1373	Telephones	27	1403	TOILET SET	1	1433	UPS	2
1374	TELEVISION	11	1404	Tom Card	1	1434	UPS - Gaint	1
1375	Television	1	1405	toner cartridges (13)	1	1435	UPS ABLEREX	1
1376	Television set	1	1406	Toshiba	1	1436	UPS System	2
1377	TELEVISION	1	1407	TOSHIBA LAPTOP	1	1437	UT Monitor	1
1378	Teller chairs	4	1408	Toyota Hillux pick up (Milleage: 157,698 km)	1	1438	UT UNIQUE A/C	4
1379	Teller counting machine	3	1409	Toyota Hilux Pick Up	2	1439	UT UNIQUE SPLIT A/C	1
1380	Teller scan	2	1410	TOYOTA HILUX PICK UP (GT-8997-11)	1	1440	UT Wall art	1

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty	No	Asset Description	Qty	No	Asset Description	Qty
1441	UV COUNTERFEIT DETECTOR 16W	1	1471	Visitors'chair	2	1501	WASHROOM STALLS	1
1442	UV DEVICE	1	1472	Vivitek Projector	1	1502	Waste baskets	11
1443	UV light	5	1473	VODA CASH STAND	1	1503	WASTE BINS	2
1444	UV light for document examination	1	1474	Vodacash stand	1	1504	WATER BOWL	1
1445	Vault	1	1475	Volt stabiliser	1	1505	WATER BOWLS	1
1446	VAULT BOX	1	1476	Voltage regulator	3	1506	WATER CLOSET	1
1447	Vault safe	1	1477	VOLTAGE SATBILIZER	2	1507	water dispenser	3
1448	VEGA DIGITAL VOLTAGE STABILIZER	1	1478	Voltage Stabiliser	3	1508	Water dispenser	39
1449	Vega Voltage Stabilizer	1	1479	Voltage Stabilizer	3	1509	Water dispenser	2
1450	Vehicle	1	1480	Voucher stand	1	1510	Water Dispenser (PPC)	1
1451	VEHICLE TOM CARD	4	1481	Voucher stand	1	1511	Water Dispenser (Westpoint)	1
1452	Vetlite Papper	3	1482	WAITING CHAIR	12	1512	WATER DISPENSER BOTTLES	1
1453	Visitor chair	7	1483	WAITING CHAIR (3 IN 1)	1	1513	Water Dispenser Koh	1
1454	VISITORS CHAIR	14	1484	WAITING CHAIR (4 IN 1)	2	1514	Water Dispenser PPC	1
1455	Visitor's chair	41	1485	Waiting chairs	23	1515	WATER DISPENSERS	2
1456	VISITORS CHAIR (CUSTOMER)	3	1486	Wall A/C	4	1516	WATER HEATER	1
1457	Visitor's chair (four in one)	3	1487	WALL ART	3	1517	WATER KETTLE	1
1458	VISITORS CHAIR (SINGLE)	5	1488	WALL CABINET	1	1518	WATER PUMP	3
1459	Visitor's chair (three in one)	1	1489	Wall clock	21	1519	WATER TANK	2
1460	Visitor's chair 1	4	1490	Wall clock	3	1520	WEBCAM	1
1461	Visitor's Chair 2	2	1491	Wall frame	2	1521	White board	9
1462	Visitor's Chair 3	1	1492	Wall hanging	2	1522	WHITE ENVELOPES	1
1463	Visitor's Chair 4	1	1493	Wall hanging (Tariff guide)	1	1523	White westinghouse AC	1
1464	Visitor's Chair 5	1	1494	wall hangings	1	1524	WINDOW BLINDS	3
1465	VISITORS CHAIR SINGLE	4	1495	Wall Kitchen cabinet	3	1525	Wood/glass	1
1466	VISITORS CHAIR SINGLE (BLACK)	1	1496	WALL NOTICE	1	1526	WOODEN CABINET	7
1467	VISITORS CHAIR SINGLE (BROWN)	2	1497	Wall painting	5	1527	WOODEN CHAIR	1
1468	Visitors Chairs	8	1498	Wall picture frame	1	1528	WOODEN DESK	1
1469	Visitor's chairs	1	1499	Washroom	2	1529	WOODEN FILE CABINET	1
1470	Visitor's chairs (2)	1	1500	WASHROOM CABINETS	2	1530	WOODEN FIRE CABINET	3

# Appendix 1 – Day 1 Asset Count Report

## Schedule of fixed assets

No	Asset Description	Qty
1531	WOODEN SHELF	3
1532	WOODEN STAND	2
1533	Wooden table	1
1534	WOODEN TRAYS	4
1535	WORK STATION	4
1536	Working desks	10
1537	WORKSPACE	4
1538	WORKSTATION	3
1539	Workstation	1
1540	Workstation 1	1
1541	Workstation 2	1
1542	Writing Desk	12
1543	WRITING STAND	1
1544	WRITING TABLE	1
<b>Grand Total</b>		<b>7,803</b>

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