



BANK OF GHANA

NOTICE NO. BG/GOV/SEC/2020/09

INVITATION FOR TENDERS NATIONAL COMPETITIVE TENDERING (NCT)

1. **The Bank of Ghana** intends to apply part of its budget for 2020 to fund eligible payments under the contract for the supply of Information Technology items for the Bank in the table below:

PACKAGE NUMBER	DESCRIPTION	DELIVERY PERIOD
(GR/BOG/GD/0020/2020)	Computer Laptops	Ninety (90) days
(GR/BOG/GD/0032/2020)	IT Equipment	
(GR/BOG/GD/0033/2020)	IT Equipment-Kits	
(GR/BOG/GD/0054/2020)	Printers and Scanners	

Tenderers may quote for one or all the lots

2. **The Bank of Ghana** therefore invites sealed Tenders through National Competitive Tendering for the supply of the above-mentioned items. Tendering will be in accordance with the **National Competitive Tendering Method (NCT)** procedures as specified in the Public Procurement Act 2003, (ACT 663) as Amended and the Guidelines of the Public Procurement Authority of the Republic of Ghana.
3. Tenderers shall quote for all quantities in the lot. Tenders not offering all quantities in the lot **shall be declared non-responsive**.
4. Interested eligible suppliers may obtain a complete set of Tender documents at the address below from **Mondays to Fridays** between the hours of **09:00am to 4:00p.m.** The document will be available from **August 27, 2020 to September 17, 2020** for inspection and purchase.
5. The document shall be purchased in person on submission of a written application letter to the address below, and upon payment of a non-refundable fee of **Two Hundred Ghana Cedis (GH¢200.00)** to Account Name and Number: **Miscellaneous Income; PL 52078** at the **Banking Hall, Bank of Ghana** or at

any of its branches in the country. The pay-in-slip should be submitted to the **Procurement and Transport Office, CPC Building, Complex, 1st Floor, Bank of Ghana, Spintex, Accra.**

6. All Tenders must be accompanied by a **Tender Security** of not less than **Two percent (2%)** of the **Total Tender Price** from a **Reputable Bank or Insurance company**. The Tender Security shall be in the currency of the Tender.
7. Tenders will be opened, in the presence of the Tenderers' representatives who choose to attend, at **10.30am local time** on **September 17, 2020**, at the following address:

**The Auditorium
4th Floor
Bank of Ghana**

Late Tenders will be rejected

8. Tenderers shall submit their tenders with the following documents:

Valid Certificate of Incorporation/Registration
Valid Certificate to Commence Business
Valid Tax Clearance Certificate
Valid SSNIT Certificate
Valid VAT Certificate
Valid Public Procurement Authority Certificate
Valid Manufacturer's Authorization

Please note that all documents shall be valid at the time of tender closure.

9. Tenders must be delivered to the address below on or before **10.30 am, September 17, 2020**.
10. Tenders shall be valid for a period of **120 days** after the deadline for tender submission. **Late submissions shall be rejected.**

ADDRESS AND LOCATION FOR TENDER INSPECTION & PURCHASE:

The Head of Department
Corporate Management and Services Department
Bank of Ghana
1st Floor, CPC Building
General Services
Spintex Road, Flower Pot Roundabout
Tel: 0302-550500 ext. 7130/7137/7142

LOCATION FOR TENDER SUBMISSION:

The Secretary's Department
Bank of Ghana
Head Office
High Street
4th Floor
Room No. 422
Tel: 0302 666902 ext. 4471

**(SGD.)
SANDRA THOMPSON (MS.)
THE SECRETARY**

24TH AUGUST 2020