WEST AFRICAN MONETARY   INSTITUT MONETAIRE DE
INSTITUTE (WAMI)   L'AFRIQUE DE L'OUEST (IMAO)

INVITATION TO BID FOR THE DESIGNING AND DEVELOPING AN ONLINE DATABASE
FOR THE WEST AFRICAN MONETARY INSTITUTE (WAMI)

1. Background

The West African Monetary Institute (WAMI) was established in December 2000 by the Authority of Heads of State and Government of the five West African Member States (The Gambia, Ghana, Guinea, Nigeria and Sierra Leone) forming the West African Monetary Zone (WAMZ) in December 2000. Liberia subsequently joined the Zone in 2010.

The Institute's overarching mandate is to undertake preparatory activities towards the launching of a monetary union for the WAMZ. Research & publication, data-sharing, and information dissemination that will aid the WAMZ regional integration process is one of the major activities in WAMI. The Institute intends to establish a credible and fully functional online statistics database that will be accessible to Member States and other stakeholders. The Institute is therefore, inviting eligible and qualified firms to apply for the job of designing, and developing for the institute, an online database platform in English and French.

2. Objective of the Assignment

The purpose of this consultancy is to design and develop a reliable statistical database for WAMI that will be accessible to Member States and other stakeholders.

3. Structure and Scope of the Assignment

The proposed database would be structured along the key macroeconomic sectors, namely; real, fiscal, external, as well as monetary and financial sectors. However, the scope of work of the Institute extends beyond macroeconomic issues, therefore, data would also be collected on financial soundness indicators, international trade and other key socio-economic indicators.

4. Requirements and Qualifications

The applicant firm must possess the following:

a) Be a registered company and domiciled in any of the WAMZ Member States,
b) At least 5 years' experience in the designing and developing an online database platform.
c) Ability to conduct training on online database update, upload and maintenance.
d) Demonstrate ability to complete the project within the stipulated time

e) Evidence of payment of last three years tax to the domiciled country
f) Key Personnel must possess at least
    i.   A minimum of a Master's degree in Computer Science, Statistics, or any related field.
    ii.   Proficient in written and verbal communication skills in English and French.

5. Application Process

Interested applicants are required to submit the following:

- Company profile with evidence of executing similar project in a related institution.
- Technical and financial proposal for the project.
- Detailed work-plan reflecting the deliverables.
- Financial proposal providing cost estimates and consultancy fees
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6. Selection Process

a. Selection of successful candidate would be based on international best practices in public procurement.
b. Only the shortlisted candidates would be contacted

7. Terms of Reference

Prospective applicants may obtain detailed Terms of Reference, key deliverables and specific tasks as well as any other relevant information from WAMI using the contact address provided below.

8. Submission of Expression of Interest

Expression of Interest clearly marked **"Designing, and Developing an Online Database for the West African Monetary Institute (WAMI)"** should be submitted in soft and hard copies. Eight **(8)** hard copies should be submitted to the address below not later than **February 28, 2020 at 4.00pm.**

The Director,
Corporate Services Department
West African Monetary Institute
Gulf House, Tetteh Quashie Interchange
Accra, Ghana
Tel: 0302 743801

The soft copies to be submitted to the following addresses: info@wami-imao.org, and copy the following:lomolehinwa@wami-imao.org and mjohn-sowe@wami-imao.org