



**Invitation for Tenders**  
**The Republic of Ghana**  
**(BANK OF GHANA)**  
**NOTICE NO.BG/GOV/SEC/2019/17**  
**NATIONAL COMPETITIVE TENDERING (NCT)**  
**SUPPLY OF GOODS**

1. The **Bank of Ghana** intends to apply part of its budget for 2019 to fund eligible payments under the contract for the supply of **Standard Diaries for 2020**.

2. The **Bank of Ghana** now invites sealed Tenders from eligible suppliers or their authorized representatives for the supply of items in the table below:

<b>PACKAGE NUMBER</b>	<b>DESCRIPTION</b>	<b>COST OF TENDER DOCUMENT</b>	<b>TENDER SUBMISSION DATE</b>
<b>GR/BOG/GD/00 18/2019</b>	<b>SUPPLY OF STANDARD DIARIES FOR 2020</b>	<b>GH¢200.00</b>	<b>November 01, 2019</b>

**Tenderers may quote for one or all the lots.**

3. Tendering will be conducted through the National Competitive Tendering Method (NCT) procedures specified in the Public Procurement Act, 2003(Act 663), Amendment Act, 2016 (Act 914) and in accordance with the guidelines of the Procurement Authority of the Republic of Ghana.

4. A complete set of Tender documents may be obtained by interested eligible suppliers at the address below from Mondays to Fridays between the hours of **09:00am to 4:00p.m.** The document will be available from **October 17, 2019 to November 01, 2019** for inspection and purchase.

5. The document shall be purchased in person on submission of a written application letter to the address below and upon payment of a non-refundable fee of Two Hundred Ghana Cedis (**GH¢200.00**) to **Account Name and Number: Miscellaneous Income; PL 52078** at the Banking Hall, Bank of Ghana or at any of its branches in the country and submit the pay-in-slip to the **Procurement and Transport Office, CPC Building, Complex, 1<sup>st</sup> Floor, Bank of Ghana, Spintex, Accra.**



6. Tenders shall be valid for a period of **120 days** after the deadline of Tender submission.

All Tenders must be accompanied by a Tender Security of Two (2%) of the Tender Price, **valid** GRA Clearance Certificate, VAT Registration Certificate, Business Registration Certificate, Certificate to Commence Business and SSNIT Clearance Certificate.

Tenders must be delivered to the address below on or before 10:00am **November 01, 2019**.

7. Tenders will be opened in the presence of the Tenderers representatives, who choose to attend at the **Bank of Ghana Auditorium, 4<sup>th</sup> Floor** at **10.00am local time** on **Friday, November 01, 2019**. **Late Tenders will be rejected.**

**LOCATION FOR TENDER INSPECTION & PURCHASE:**

**The Head; Corporate Management & Services Dept.  
Bank of Ghana  
CPC Building  
General Services Complex, Spintex Road  
Procurement & Transport Office  
Tel.: 0302-550500 ext. 7131/7138/7142**

**LOCATION FOR TENDER SUBMISSION:**

**The Secretary's Dept.  
Bank of Ghana  
4<sup>th</sup> Floor  
Room No. 422  
High Street  
Accra  
Tel.: 0302- 666902 ext. 4471**

**(SGD)  
FRANCES VAN-HEIN SACKY (MRS)  
THE SECRETARY**

**16<sup>TH</sup> OCT, 2019**